Brunsting Family Living Trust

Living Trust

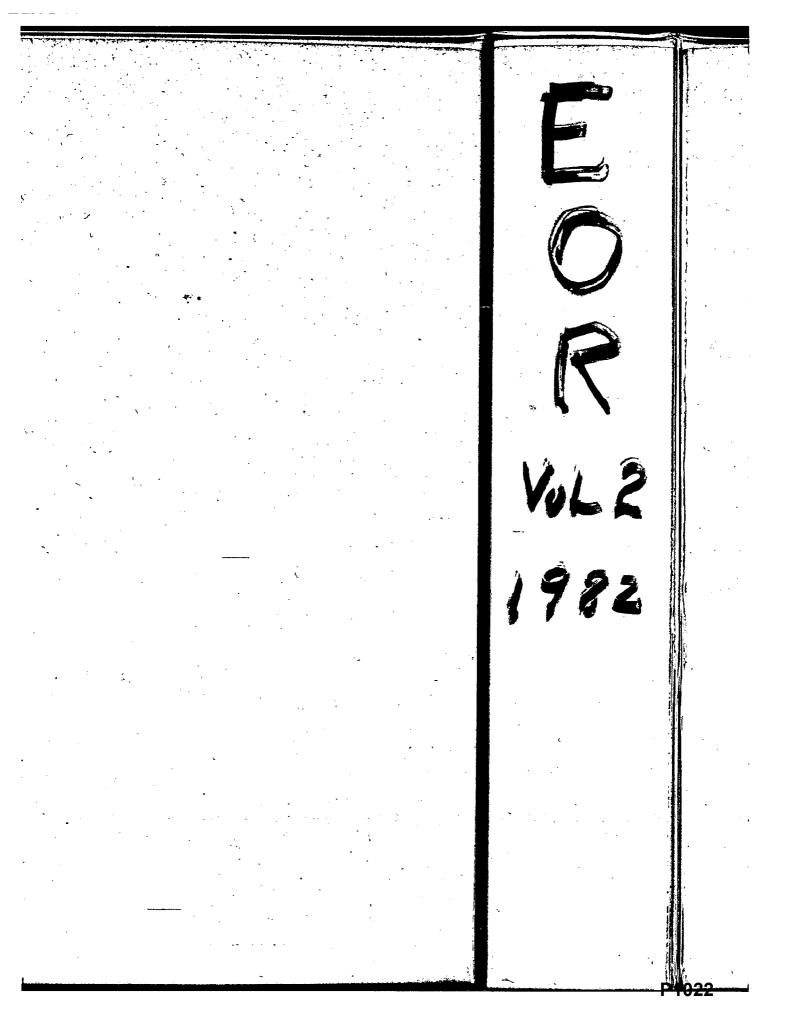
FUNDING YOUR LIVING TRUST

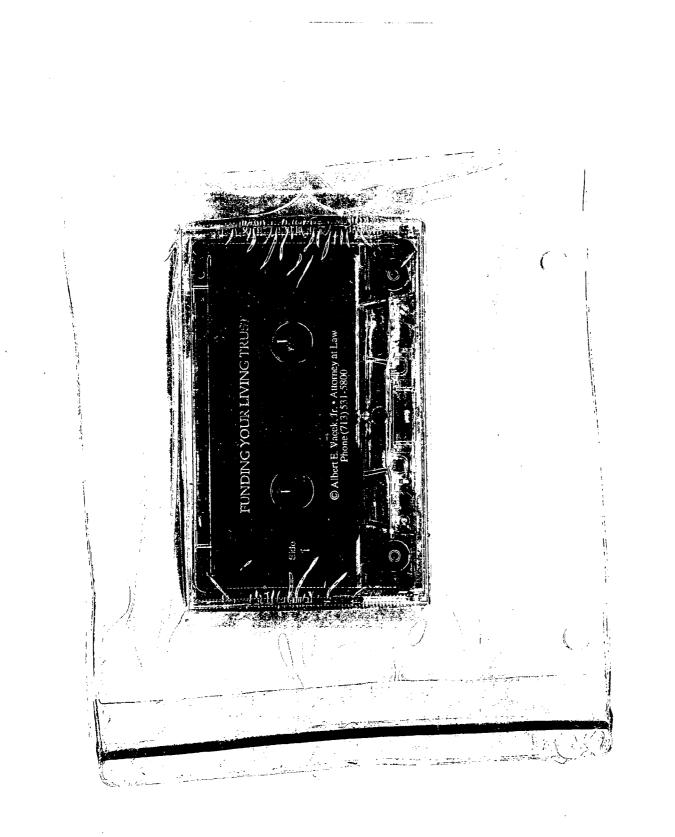
Albert E. Vacek, Jr. Attorney at Law

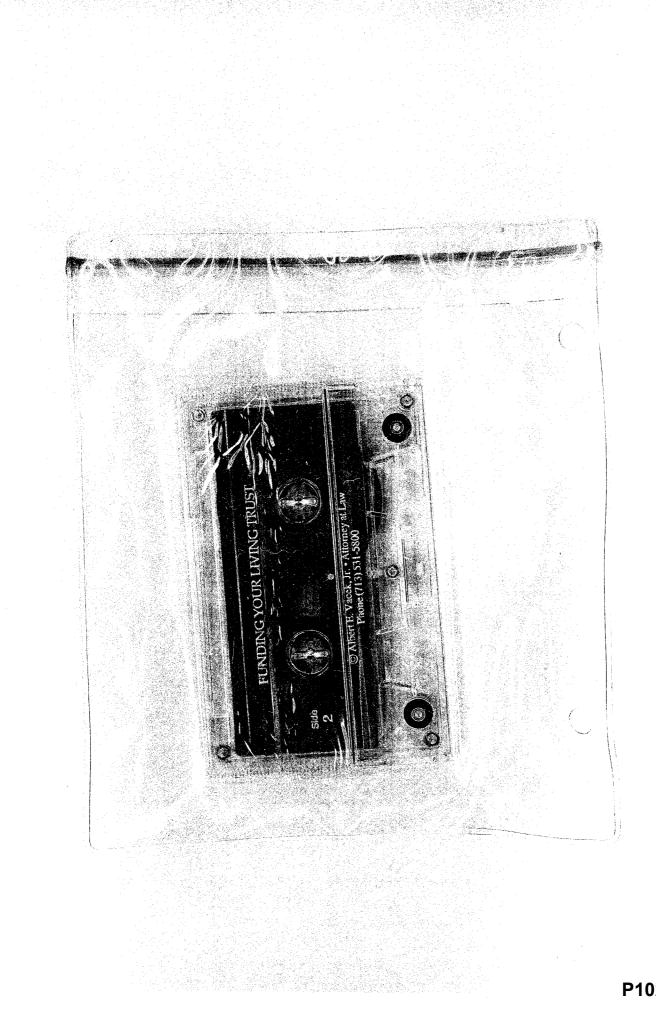
Board Certified Estate Planning and Probate Law Texas Board of Legal Specialization

11757 Katy Freeway, Suite 840 Houston, Texas 77079 **281** (749) 531-5800 1-800-229-3002

C 1996, Albert E. Vacek, Jr., P.C.







NOTE



Each section contains specific instructions for transferring title of a certain kind of asset to your Living Trust as well as a personalized instruction letter to send to your various asset institutions.

Most sections also contain an Assignment as an "insurance policy" to effect the transfer of title between the time you execute the Assignment and the institution's carrying out your instructions. Each Assignment is signed before a notary public. The original, signed Assignment should be placed behind the appropriate tab in your white funding binder. (Note: Change of beneficiary designations do not require an assignment.)

We recommend that you hand-carry the instruction letter and enclosures to <u>local</u> institutions. You would take your Certificate and Affidavit of Trust (signed copies are located in the maroon binder) with you. If you take two copies of your instruction letter, you could have the representative with whom you are dealing sign and date one copy for you to keep in your white funding binder. We suggest you keep a copy of <u>every</u> instruction letter or form you prepare.

Often, sending the instruction letter triggers the institution to send their own form to you. You might choose to call first, and ask if the letter from you would be sufficient, or whether there is a required form to complete, and have them put it in the mail. Always enclose a copy of the Certificate of Trust as proof of your trust. (If they require more, use the Affidavit of Trust.)

Calling first regarding accounts where securities are involved is especially helpful to determine whether <u>or not</u> a medallion guarantee is required for your signatures. These institutions typically have a 1-800 number for convenience.

Please call our office if you have any questions.

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P1027

Assignment of Annuity Proceeds (Trust Contingent)

Instructions

PURPOSE:	To change your contingent annuity beneficiary to your Living Trust.
STEP ONE:	Send the instruction letter requesting the change of contingent beneficiary and a copy of the Certificate of Trust to the annuity plan administrator.
STEP TWO:	If additional information is needed to complete the change, you will be notified directly. If you haven't heard anything within four weeks, follow up with another letter.

P1028

ELMER H. BRUNSTING or NELVA E. BRUNSTING 13630 Pinerock Houston, Texas 77079 (713) 464-4391

....., 1996

Re: Change of Contingent Beneficiary Designations - Annuities Account Number: Social Security Number: 481-30-4685

To Whom It May Concern:

For estate planning reasons, I have established a Revocable Living Trust and would like to change the **contingent beneficiary designations** on the above-referenced account with your company.

My primary beneficiary designation shall remain my spouse.

I hereby revocably change my <u>contingent</u> beneficiary designations so that any proceeds payable to my contingent beneficiary as a result of my death shall be paid to:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

The attached copy of an executed Certificate of Trust verifying the essential terms of the trust document is provided for your records.

Please note that no new tax ID number is required for this Grantor trust. I am required to use my social security number under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions.

If you need additional information in order to make this change of contingent beneficiary designation, please contact me right away at the above address or by telephone at (713) 464-4391. I am relying on you to complete this change of beneficiary.

Thank you for your immediate attention to this matter.

Sincerely,

NELVA E. BRUNSTING

Enclosure (Certificate of Trust)

P1030



777 Mariners Island Blvd. P.O. Box 7777 San Mateo, CA 94403-7777

ELMER H BRUNSTING & NELVA E BRUNSTING TTEES BRUNSTING FAM LIV TR DTD 10/10/96 13630 PINE ROCK HOUSTON TX 77079-5914

Account No.: 90214983238 FRANKLIN INCOME SERIES CLASS I

Taxpayer Identification: 282-32-8905

Please take a moment to verify the information listed above. IF NO CHANGES ARE REQUIRED TO THE ABOVE INFORMATION, YOU NEED NOT TAKE FURTHER ACTION.

If changes are necessary, simply complete the form below and return it in the postage-paid envelope provided. The form must be signed by all authorized signers for the account. If your account is registered with an institutional trustee/custodian and you require a change, the form must be signed by an authorized officer of the account's trustee/custodian.* If your account is registered with an individual trustee, that person must sign the form to authorize the change.

Additionally, please note that an account registered under the Uniform Gifts to Minors Act (UGMA) or Uniform Transfers to Minors Act (UTMA) should reflect the taxpayer identification number of the minor.

If you have any questions, please call our Shareholder Services Department, toll free, at 1-800/632-2301 (TDD: 1-800/851-0637).

Sincerely,

Franklin Templeton Investor Services, Inc.

*Custodial/trust accounts list the taxpayer identification number (TIN) which is supplied by the account's custodian or trustee. Please be aware that the TIN listed on your account may be that of the custodian.

	Fund/Account Number: 0109 90214983238	SUBSTITUTE FORM W-9 SOCIAL SECURITY NUMBER or EMPLOYER IDENTIFICATION NUMBER				
	ADDRESS CHANGE/CORRECTION	As required by the IRS, I certify under penalties of perjury that the number shown above is my correct Taxpayer Identification Number.				
	NAME (to correct spelling only**) Circle One – Joint Owner, Custodian, Trustee (to correct spelling only**)	 As required by the IRS, I certify under penalties of perjury that I am not subject to backup withholding either because no notification has been received from the IRS or because the IRS has notified me that I am no longer subject to backup withholding. 				
\bigcirc	STREET CITY STATE ZIP	NOTE: Strike out item 2 above if you have been notified that you are subject to backup withholding by the IRS and you have not received a notice from the IRS advising you that withholding has been terminated.				
		SIGNATURE				
	**Be sure to return any outstanding certificates. If you want to change the name(s) of the owner(s), call a Shareholder Services representative, toll free, at 1-800/632-2301, for instructions and cignature quarterior cognizements	JOINT OWNERS (if any)				
instructions and signature guarantee requirements.		DATE 6P#1031				

ELMER H. BRUNSTING or NELVA E. BRUNSTING 13630 Pinerock Houston, Texas 77079 (713) 464-4391

<u>4/11/</u>, 1998

PRANKLIN - TEMPLETON POBOX TITT 94403-7777 SANMATED CA

Re: Change of Contingent Beneficiary Designations - Annuities Account Number: <u>Jo2/2686086</u> Social Security Number: 282-32-8905

To Whom It May Concern:

For estate planning reasons, I have established a Revocable Living Trust and would like to change the **contingent beneficiary designations** on the above-referenced account with your company.

My primary beneficiary designation shall remain my spouse.

I hereby revocably change my <u>contingent</u> beneficiary designations so that any proceeds payable to my contingent beneficiary as a result of my death shall be paid to:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

The attached copy of an executed Certificate of Trust verifying the essential terms of the trust document is provided for your records.

Please note that no new tax ID number is required for this Grantor trust. I am required to use my social security number under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions.

If you need additional information in order to make this change of contingent beneficiary designation, please contact me right away at the above address or by telephone at (713) 464-4391. I am relying on you to complete this change of beneficiary.

Thank you for your immediate attention to this matter.

Sincerely,

Elmer H. BRUNSTING Pichra E. Brunsting

Enclosure (Certificate of Trust)

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P1033

METLIFE CUSTOMER SERVICE CENTER PHS BENEFICIARY & ASSIGN UNIT PO BOX 21758 TULSA OK 74121-1758

इंडे MetLife

DECEMBER 6, 1996

POLICY NUMBER: 021282000A NAME OF INSURED: ELMER H BRUNSTING

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ELMER H BRUNSTING 13630 PINEROCK LN HOUSTON TX 77079-5914

DEAR POLICYHOLDER,

WE PROCESSED THE CHANGE OF BENEFICIARY REQUESTED ON THIS POLICY. OUR RECORDS ON THIS DATE SHOW THE FOLLOWING:

PRIMARY BENEFICIARIES ELMER H & NELVA E BRUNSTING, TRUSTEES OF TING FAMILY TRUST DATED 10-10-96	THE BRUNS	RELATION TRUST
CONTINGENT BENEFICIARIES	BIRTH DATE	RELATION
NELVA E BRUNSTING	10 08 1926	WIFE

IF YOU HAVE ANY QUESTIONS ABOUT THIS INFORMATION OR ABOUT YOUR LIFE INSURANCE PROGRAM IN GENERAL, PLEASE CONTACT YOUR LOCAL METLIFE REPRESENTATIVE OR CALL 1-800-MET 5000 (1-800-638-5000).

PLEASE KEEP THIS LETTER WITH THE POLICY, AS IT IS NOT OUR CURRENT PRACTICE TO ENDORSE THE ACTUAL CHANGE ON THE POLICY. YOU WILL BE HEARING FROM US SEPARATELY IF YOU REQUESTED ACTION ON OTHER POLICIES.

THANK YOU FOR ALLOWING METLIFE TO HANDLE YOUR INSURANCE NEEDS.

GLENDA DENTON

BENEFICIARY AND ASSIGNMENT UNIT



NELVA E BRUNSTING 13630 PINEROCK HOUSTON TX 77079

RE: CONTRACT # M9232883

Dear Ms. Brunsting,

This is in reply to the inquiry to our office concerning the above mentioned contract. Our records show the following arrangement to be in effect:

OWNER: THE BRUNSTING FAMILY LIVING TRUST DTD 10-10-96, ELMER & NELVA BRUNSTING, TRUSTEES

Our records were noted as above, unfortunately, the confirmation letter you received had a spelling error. I apologize for any inconvenience this may have caused.

It is MetLife's intention to always provide the highest level of service. We strive to exceed our customer's expectations in all areas of our company and appreciate this being brought to our attention.

If we can be of further service, please let us know.

Sincerely,

Janice Hoskinson

Janice Hoskinson Beneficiary & Assignment Tulsa Customer Service Center

November 11, 1997

P1035

Metropolitan Life Insurance Company MetLife Customer Service Center-Tulsa 12902 East 51st Street, PO Box 500, Tulsa, OK 74102-0500 Tel 1 800 MET-5000 (1 800 638-5000)

ELMER H & NELVA E BRUNSTING TRUSTEES 13630 PINEROCK HOUSTON TX 77079

RE ANNUITY CONTRACT # M9232883 ANNUITANT NELVA BRUNSTING

Dear Mr. & Mrs. Brunsting

The change of ownership requested on the above mentioned policy has been recorded. We now show the following designation to be in effect:

OWNER: THE BRUNSTING FAMILY LIVING TRUST DATED 10/10/96 ELMER H & NELVA E BRUNSTING TRUSTEES

Please keep a copy of this letter with your contract as verification that the changes have been completed.

If we can be of any further assistance to you, please let us know. Our toll-free number is 1-800-638-4986.

Sincerely,

Mel Nero

Mel Nero Beneficiary & Assignment Tulsa Customer Service Center

March 3, 1997



ASSIGNMENT OF POLICY TO TRUST

Policy No. M9232883 insured NELVA E. BRUNSTING
Note: Use this form only for a complete transfer of ownership to a Trust. This change revokes any previous owner and beneficiary designations. The Trust named below as owner will also be the beneficiary unless a different beneficiary designation is made by the Trustee(s).
Check One Box (if applicable) As a gift; For value received; (DWe, <u>Mehra E Brunsting</u> , Owner(s) of the above policy, hereby assign ownership of the policy with all rights, powers, interests, privileges, benefits, options, sums of money and all proceeds under the policy to:
Name(s) of Trustee(s): ELMER H BRUNSTING OR NELVAE, BRUNSTING
and successor(s) in trust, as Trustee(s) under the following trust agreement:
Title of Trust agreement: BRUNSTING FAMILY LIVING TRUST
Date Trust was executed: 10/10/96
Name(s) of Grantor(s)/Settlor(s) of Trust:
Name(s) of all parties who signed the Trust:
Address of Trust: (for billing purposes) 136 30 PINEROCK
Address of Trust: (for billing purposes) 13630 PWGROCK

MetLife shall not be responsible for the application or disposition of the proceeds of the policy by the Trustee(s), and receipt by the Trustee(s) shall discharge MetLife of all liability under the policy.

This assignment is subject to any existing indebtedness to MetLife under the policy.

This assignment shall be binding on MetLife only after it has been recorded and filed in the MetLife Home Office or Customer Service Center. Once recorded, the assignment will be effective as of the date signed below. MetLife means the Metropolitan Life Insurance Company or any of its atfiliates.

(Print name below signature line.)

unstir SIGNATURE OF OWNER

WITNESS:

- A Particular Statement		_		
-	SIGNATURE OF	DATE		
	13630	PINEROCK	HOYSTON TX.	77079
	Owner's Address			,

Owner's Telephone No.

Submitting Sales Office/Number/Agency

MET LIFE PHS

Ø 006

Customer Service Center

TRUSTEE .	AUTHORIZA	TION FORM
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Policy No. M923 2883 Insured NELVA E BRUNSTWC

I. GENERAL INFORMATION

1) Title of Trust:BRUNSTING FAMILY LIVING TRING
2) Date Trust was executed:10/10/96
3) Name(s) of Trustee(s): 1
2 NELVA E BRUNGTING
3
4) Name(s) of Grantor(s)/ Settlor(s) who established the Trust: 1
2
5) Attorney who prepared the Trust:
Attorney's name: ALBENT VACEK
Name of Firm: ALBERT VACEK
Address: 11757 KATY FWY # 840 HOUSTON TX. 77579
Telephone No: 081 531 5800

II. CERTIFICATION OF TRUSTEE(S)

The Trustee(s) named in the above section, do hereby certify the following:

- 1. The named Trust is presently in effect.
- 2. The named Trust is the owner of the above life insurance policy.
- 3. We are duly qualified to act under the terms of the Trust provisions and/or applicable law. We have the power to exercise all rights associated with ownership of life insurance policies including but not limited to purchasing life insurance, surrendering the policy, withdrawing available policy values, borrowing against policy values or otherwise encumbering the policy. assigning the policy and making designations of beneficiaries.

P1038

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N. IA					

Policy No. <u>M 923 2883</u>

Insured NELVA E. BRUDSTWC

- 4. Unless MetLife is notified otherwise, at any time there is more than one Trustee, we authorize MetLife to accept orders and other instructions relative to the Trust from the Trustees jointly, or in MetLife's discretion, from any one of us individually.
- 5. We understand and agree that MetLife may rely upon this certification in processing any insurance transactions which we, as owners of the above policy, may request, now and in the future. We agree jointly and severally to indemnify MetLife and its agents, and to hold them harmless from and against all liability as a result of claims, demands or judgements arising out of their reliance on this certification.
- 6. We agree to inform MetLife in writing of any trust amendments, change of Trustee(s), or other facts and events that would affect or alter this certification.
- 7. We understand and agree that MetLife has no knowlegde of and makes no representations as to the validity or sufficiency of the trust which owns the above policy, nor the legal or tax ramifications of the trust ownership of the policy. We understand and agree that MetLife has no liability to the Trust, its Grantors, and/or its Beneficiaries if their estate planning and/or tax goals, if any, are not achieved.

(Print name-below signature line,)

SIGNATURE OF TRUSTEE 2:

WITNESS:

SIGNATURE OF TRUSTEE 3:

DATE

III. CERTIFICATION OF INSURED(S)

I/We, <u>UELUA BRUNSTINC</u>, the Insured(s) under the above life insurance policy, do hereby certify that to the best of my knowledge and belief, all the information provided on this form regarding the life insurance policy insuring my life is accurate and true.

(Print name below signature line.)

RE OF INSURED

WITNESS:

SIGNATURE OF INSURED 2:

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P1040

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ELMER H. BRUNSTING or NELVA E. BRUNSTING 13630 Pinerock Houston, Texas 77079 (713) 464-4391

10-13, 1996

Bank of America, Jetan Down & Country Branch Hauston. 21

Re: Change of Title on Bank Account(s) - Checking/Savings Account Number(s): <u>Checking 85190-01145</u>

Social Security No:

CD # 85 195-06481 CD # 85195-06477 282-32-8905

To Whom It May Concern:

We have established a Revocable Living Trust and would like to change the title on the account(s) described above from our names to the name of our Living Trust as follows:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

We have attached a copy of an executed and notarized Certificate of Trust verifying the essential terms of our trust document. Please send us new signature cards made out in the name of the trust for us to execute.

The signature cards on the account should specify that only one signature (either ELMER H. BRUNSTING or NELVA E. BRUNSTING) is required. This is consistent with the trust agreement as evidenced by the attached Certificate of Trust. Please advise us before making the transfer if there will be any penalty or loss of interest.

Any checks, if applicable, should be imprinted with the same name or names as previously printed and without reference to the trust.

Please be advised that these instructions should not be followed if the subject account is an IRA.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security numbers under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions.

If you need additional information in order to make this change of title, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this transfer to our Living Trust.

Thank you for your immediate attention to this matter.

Sincerely,

ELMER H. BRUNSTING

elva E. NELVA E. BRUNSTING

Enclosure (Certificate of Trust)

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Assignment of Bank Accounts

Instructions

PURPOSE: To transfer title on **bank accounts** from your names as individuals into the name of your Living Trust. You will need to execute new signature cards to be kept on file at the financial institution.

Make sure that your total assets, including CD's, do not exceed \$100,000.00 in any one banking institution.

LOCAL FINANCIAL INSTITUTION

- STEP ONE: Take your Living Trust Portfolio to the financial institution and talk to the person at the New Accounts desk.
- STEP TWO: Ask to have the title on your account changed to the name of your Living Trust. Point out that the trust permits either one of you to transact business on behalf of the trust. Therefore, the signature cards should only require one signature for bank transactions. If the bank permits it, ask to keep the same account numbers on the accounts. Also, request that your checks remain printed as they are (not in the name of your Living Trust). If the bank requires the name of your trust on the checks, that will not cause you any difficulties in most cases.
- STEP THREE: Produce a copy of your Certificate of Trust to show the proper name for the account, to show that you are the Trustees and that you have authority to open this type of account in the name of your Living Trust.
- STEP FOUR: Sign the new signature cards. (You should not have to use the word "Trustee" as part of your signature.)

OUT OF TOWN FINANCIAL INSTITUTION

STEP ONE: If your bank account is held at a financial institution out of town, send the instruction letter and a copy of the Certificate of Trust. (Some institutions may not accept the Certificate of Trust and may want to see the longer Affidavit of Trust to verify the trust terms. The Affidavit of Trust is located in your Estate Planning Portfolio binder. Be ready to send a copy if it's requested.)

STEP TWO: When you receive the new signature cards in the mail, made out in the name of your Living Trust, sign them and send them back to the institution. (You should not have to use the "Trustee" as part of your signature.)

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Assignment of Bonds

Instructions

PURPOSE: To transfer title of individual bond certificates in your possession to the name of your Living Trust.

FIRST WAY: OPEN A BROKERAGE ACCOUNT (the easiest way)

If you want to avoid the expense, effort, and possibility of loss by the postal service, call a local stock broker and inquire about opening up a brokerage account for your portfolio. Under this arrangement the brokerage firm holds onto the actual bond certificates and collects the interest on your behalf. Your ownership, transactions, and income are all reported to you on periodic statements, including a year end summary to be used in preparing your income tax returns. The brokerage account should be registered in the name of your Living Trust. There is very little risk under these accounts because they are generally insured for at least \$500,000 in the event of a brokerage firm failure.

SECOND WAY: HAVE A BROKER CHANGE TITLE ON BONDS FOR YOU

If you want to keep the bonds yourself, without opening an account, some brokerage firms will charge you a flat fee of \$15.00 to \$30.00 per bond to transfer them into the name of your trust for you.

THIRD WAY: SEND THE CERTIFICATES TO THE TRANSFER AGENT YOURSELF (the most complicated way)

NOTE: It is possible that the Transfer Agent will <u>not</u> issue new certificates because by 1998 almost all companies will be making these entries and transfers electronically. Call your Transfer Agent's 1-800 number to determine if you will receive newly-issued certificates. If new certificates will <u>not</u> be issued, we recommend you use the first way outlined above to transfer title of your bonds to your Living Trust.

STEP ONE:

Fill out the Irrevocable Bond Power form for each entity for which you have a bond certificate. You must write in the following information:

- 1. Your social security number
- 2. The total number of bond certificates
- 3. Name of the company or entity issuing the bonds
- 4. Certificate numbers of the bonds
- 5. Name of Bond Transfer Agent
- 6. Date

Do not sign the form until your signature can be guaranteed with a "Medallion Guarantee". Securities law requires that the signatures on any request involving the transfer of ownership of stocks and bonds must be guaranteed (not notarized). Your signature can be guaranteed with a "Medallion guarantee" at the offices of many major brokerage firms or certain commercial banks or trust companies. Call your local bank or brokerage firm to ask if they provide this service. You must have a "Medallion guarantee." A regular guaranteed signature will not always suffice.

It is safer to mail the Irrevocable Bond Power in a separate envelope to reduce the risk of fraudulent transfer if the document should get into the wrong hands.

- STEP TWO: On the instruction letter, fill in the name and address of the bond Transfer Agent for the issuing company or entity and sign it. The name and address of the Transfer Agent will usually be identified either on the actual bond certificate or on papers accompanying your interest checks.
- STEP THREE: Assemble the following package of documents to send to the Transfer Agent of the bond issuer:

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- 1. The instruction letter requesting that the certificates be changed to the trust name.
- 2. The one page Certificate of Trust to show that you are the Trustee and that you have authority to hold bonds in the trust name. (Some Transfer Agents may not accept the Certificate of Trust and may want to see the longer Affidavit of Trust to verify the trust terms. The Affidavit of Trust is located in your Estate Planning Portfolio. Be ready to send a copy if it's requested.)

- 3. The W-9 IRS form, signed and completed. This will provide the necessary tax information for the transfer.
- 4. The original bond certificates.

STEP FOUR: Mail this package to the Transfer Agent by registered, insured mail to reduce the consequences of lost certificates.

STEP FIVE: If the Transfer Agent needs additional information to complete the transfer, he/she will notify you directly. If you haven't heard from the Transfer Agent within six weeks, follow up with another letter.

P1048

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P1049

Assignment of Brokerage Accounts

Instructions

PURPOSE: To transfer title of brokerage "Street Name" accounts from your names as individuals to the name of your Living Trust. These are accounts at a brokerage firm that hold your publicly traded stocks and bonds. The brokerage firm holds the actual certificates in its "street name" so it is easier for you to trade. By changing the name on the account, you automatically change the beneficial ownership of all the securities in that account.

LOCAL BROKERAGE OFFICE

- STEP ONE: Take your Estate Planning Portfolio to the brokerage firm and talk with your broker.
- STEP TWO: Ask to have title to your account changed to the name of your Living Trust. Point out that the trust permits either one of you to transact business on behalf of the trust. Therefore, any transactions in the account should only require one signature. If the institution permits it, ask to keep the same account numbers on the accounts.
- STEP THREE: Produce a copy of the one page Certificate of Trust to show the proper name for the account, to show that you are the Trustees and that you have authority to open up this type of account in the trust name. (Some institutions may not accept the Certificate of Trust and may want to see the longer Affidavit of Trust to verify the trust terms. The Affidavit of Trust is located in your Estate Planning Portfolio binder.)
- STEP FOUR: Fill out and sign the attached W-9 IRS form, Payer's Request for Taxpayer Identification number and any other forms the brokerage firm may need to make the transfer.
- STEP FIVE: Your broker will provide you with an Irrevocable Stock or Bond Power form and assist you in filling it out and getting a "Medallion guarantee" for your signature.

OUT OF TOWN BROKERAGE OFFICE

If your brokerage account is held by a firm whose offices are out of town, take the following steps:

- STEP ONE: Call you broker's 1-800 number to get specific instructions.
- STEP TWO: Have your signatures guaranteed with a "Medallion guarantee" on the Irrevocable Stock or Bond form. Securities law requires that the signatures on any request involving the transfer of ownership of stocks and bonds must be guaranteed (not notarized). Your signatures can be guaranteed at the offices of many major brokerage firms or at certain commercial banks or trust companies. Call your local bank or brokerage firm to ask if they provide this service. It is best to have a "Medallion" guarantee instead of a regular guaranteed signature.
- STEP THREE: Send the following package of documents to the brokerage firm:
 - 1. The instruction letter requesting that the accounts be changed to the trust name.
 - 2. A copy of the one page Certificate of Trust to show the proper name for the account, to show that you are the Trustees and that you have authority to open up this type of account in the trust name. (Some institutions may not accept the Certificate of Trust and may want to see the longer Affidavit of Trust to verify the trust terms. The Affidavit of Trust is located in your Estate Planning Portfolio binder. Be ready to send a copy if it's requested.)
 - 3. The W-9 IRS form, signed and completed, to provide the necessary tax information for the new account.
 - 4. The Irrevocable Stock or Bond Power form with your signature "Medallion guaranteed".
- STEP FOUR: If they need additional information to complete the transfer, they will notify you directly. If the next month's brokerage statement is in the name of your trust, you'll know your request has been honored. If not, follow up with the company.

ELMER H. BRUNSTING or NELVA E. BRUNSTING 13630 Pinerock Houston, Texas 77079 (713) 464-4391

<u>10-13</u>, 1996

Bank of america, Deyac Jour + Country Branc

Re: Change of Title on Brokerage Account Account Number: <u>See fallowing Page</u> Social Security Number: <u>282-32-8905</u>

To Whom It May Concern:

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We have established a Revocable Living Trust and would like to change the title on the brokerage account described above from our names to the name of our Living Trust as follows:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

We have attached a copy of an executed and notarized Certificate of Trust verifying the essential terms of our trust document along with a W-9 IRS form and a signed "Medallion guaranteed" Irrevocable Stock or Bond Power.

The title information on the account should specify that only one signature (either ELMER H. BRUNSTING or NELVA E. BRUNSTING) is required. This is consistent with the trust agreement as evidenced by the attached Certificate of Trust.

Please be advised that these instructions should not be followed if the subject account is an IRA.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security numbers under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions.

Assignment of Bank Accounts

ELMER H. BRUNSTING and NELVA E. BRUNSTING, husband and wife, do hereby transfer and assign, without consideration and in order to change formal title only, all right, title and interest which they now have in those Bank Accounts listed below, to ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

Institution

Account Number

Merrill Lynch Consulter <u>568 03R 71 Micholas Applegate</u> Merrill Lynch <u>568 52552</u>

This assignment was executed on the ____ day of _____, 1996.

Elmer H. BRUNSTING

<u>Mehral E. Brunsting</u>

STATE OF TEXAS COUNTY OF

The above document was acknowledged by the said ELMER H. BRUNSTING and NELVA E. BRUNSTING before me the undersigned Notary Public on this the _____ day of _____, 1996.

Notary Public, State of Texas

P1053

P1054

IMPORTA FOR MARGE	NT MESSAGE				
10-1-0					
	DU WERE OUT				
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OF					
PHONE NO					
TELEPHONED	PLEASE CALL				
CALLED TO SEE YOU	WILL CALL AGAIN				
WANTS TO SEE YOU	RUSH				
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MESSAGE FOLLOWING	SUP ON MR.				
ELMER BRUNST.	NG'S CD -				
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the system - it now appears					
as it does or	the following page				
SIGNED Melizsa					
CASCADE P3-A2334	PRINTED IN U.S.A.				

P1055

1

And

Maturity (Terms of 1 Year or Less)

Bank of America

Certificate of Deposit Record

Account Holder(s)

Account Number Branch Name TIN #

85195-06481 TOWN & COUNTRY 282-32-8905

ELMER H BRUNSTING OR NELVA E BRUNSTING TR OF THE BRUNSTING FAMILY LIVING TRUST

Interest to be Paid Beginning

X Quarterly

With The Last Distribution on The Final Maturity Date

Monthly

-	Issue Date	Initial Maturity Date	Term	Renewal Term	Account Type
DATES AND TERMS	09/27/96	09/27/01	60 MONTHS	X Automatic	_X Investment CD Retirement CD
			-		· · · · · · · · · · · · · · · · · · ·
	Opening/Renewal B	Balance Mi	nimum Balance Requirem	ent	Additions
BALANCES					Permitted (18 Mo./Ret.)
	\$ 10,000.00 \$		1,000.00	X Not Perm	
4	Interest Rate	Annual Perc	entage Yield (APY)		Interest Computation
INTEREST	6.00 %	6.183 %			Daily Compounding
INTERES!	Interest to be Paid	Reginging	December 2	7, 1996	And

Pay Interest to: <u>X</u> Reinvest in this CD		Check to Account Holder				
 Checking Acct. # Money Market Acct. #	······································	Savings Acct. # Other	· · · · · · · · · · · · · · · · · · ·			_
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Semi-Annually

_Annually

The FACTS About Personal Deposit Account Programs and/or FACTS About Business Deposit Account Programs and/or FACTS About Individual Retirement Accounts Programs booklets you receive contain the terms and conditions of this account.

Annual Percentage Yield assumes principal and interest rate remain in the account until maturity at the same interest rate. If you withdraw all or part of your certificate of deposit before it matures, an early withdrawal penalty will be imposed. A certificate of deposit account is not transferable and is not negotiable. Your account will automatically renew at maturity with the same term and current interest rate and annual percentage yield (APY).

Bank of America Texas, N.A. • Member FDIC

5122 7/95 (Reprint 11/95)

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	NELVA E	BRUNSTING	S TR OF TH				
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e e Services		Issue Date	Initial Maturity Date	Term	R	enewal Term	Account Type
	DATES AND TERMS				<u> </u>	Automatic	<u>X</u> Investment CD
		09/27/96	09/27/01	60 MONTHS			Retirement CD
		Opening/Renewal	Polozoo Miu	nimum Balance Requirem	oot		Additions
	BALANCES	Opening/nenewan	Salance		en	<u> </u>	Permitted (18 Mo./Ret.)
* .		\$ 10,000.00	ð s	1,000.00		X Not Permitted	
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	Prograi		TS About Indivi	idual Retirement			<i>isiness Deposit Account</i> oklets you receive con-
	the san	ne interest rate.	. If you withdra	aw all or part of y	our cei	tificate of depos	ccount until maturity at it before it matures, an not transferable and is
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	Bank of America	a Texas, N.A. •	Member FDIC	· · ·			5122 7/95 (Reprint 11/9

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P1057

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	BRUNSTING	5	Account N Branch Na TIN # W/S/96 Trush	ame	TOWN	-06481 & COUN 2-8905		
DATES	Issue Date	Initial Maturity Date	Term		Renewal Term			Account Type
AND TERMS	09/27/96	09/27/0	01 060 MONTH		Automat	ic		nvestment CD Retirement CD
								· .
BALANCES	Opening/Renewal E		Minimum Balance Requir	rement	XNot	t Permitted \$	Additi	ons Permitted (18 M Minimum
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	Interest Rate		ercentage Yield (APY)		;	,	est Compi	
INTEREST	6.00		5.18 % December	27 1	996			
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the same interest rate. If you withdraw all or part of your certificate of deposit before it matures, an early withdrawal penalty will be imposed. A certificate of deposit account is not transferable and is not negotiable. Your account will automatically renew at maturity with the same term and current interest rate and annual percentage yield (APY).

Bank of America Texas, N.A. • Member FDIC

5122 7/95 (Reprint 11/95)

	·				RES	TYLED 10/	15/96
			Bank of	A	Aniaa	· .	
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Account Holder	r(s)		Account Nu Branch Nan TIN #		85195-0647 TOWN & COU 282-32-890	NTRY	
NELVA E	H BRUNSTING E BRUNSTING ING FAMILY	G TR OF TH			olper	17	• • • •
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BALANCES	\$ 12,000.00		1,000.00		X_Not Permitted	F	Permitted (18 Mo./Ret.)
·	· ·		· ·				
	Interest Rate	Annual Perce	entage Yield (APY)		Inte	erest Computation	
INTEREST	4.75 %	4.	864 %		Dai	ly Compounding	
		Beginning				And	
		X Quarterly tribution on The Fina	Semi-Annually al Maturity Date	Ar	nuallyMaturi	ty (Terms of 1 Ye	ar or Less)
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P1059

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	<i>.</i>	r(s) BRUNSTING BRUNSTING	- G	Account Na Branch Na TIN #	me	85195-0647 TOWN & COU 282-32-890	NTRY	
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}			Ann	ual Percentage Yield (APY)	······································		terest Computation	
	INTEREST	4.75 %		4.86 %	27, 1			,,,
	INTEREST	4.75 [%] Interest to be Pai	d Beginning . X Quarter	4.86 % December rlySemi-Annually		Da	ily Compounding	
	INTEREST	4.75 [%] Interest to be Pai	d Beginning . X Quarter stribution on	4.86 % December		Da	ily Compounding And rity (Terms of 1 Year or Less)	
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	<i>The FAC</i> <i>Program</i> tain the Annual the sam early wi not neg	4.75 % Interest to be PaiMonthly With The Last Dis Pay Interest to:Checking AccMoney Marke CTS About Pers ms and/or FAC terms and cor Percentage Yi ne interest rate ithdrawal pena potiable. Your a	d Beginning <u>X</u> Quarter stribution on <u>X</u> Rein t. # at Acct. # <i>sonal Dep</i> <i>TS About</i> nditions o eld assun a. If you w alty will be account w	4.86 % December PrySemi-Annually The Final Maturity Date Evest in this CD Desit Account Program Individual Retirement f this account. The principal and intervithdraw all or part of a imposed. A certification	Sa Ott as and/c nt Acco erest ra your c ate of d	Da	ily Compounding And rity (Terms of 1 Year or Less) bunt Holder	- t 1 5
	<i>The FAC</i> <i>Program</i> tain the Annual the sam early wi not neg	4.75 % Interest to be PaiMonthly With The Last Dis Pay Interest to:Checking AccMoney Marke CTS About Pers ms and/or FAC terms and cor Percentage Yi ne interest rate ithdrawal pena potiable. Your a	d Beginning <u>X</u> Quarter stribution on <u>X</u> Rein t. # at Acct. # <i>sonal Dep</i> <i>TS About</i> nditions o eld assun a. If you w alty will be account w	4.86 % December PrySemi-Annually The Final Maturity Date Invest in this CD Desit Account Program Individual Retirement f this account. The sprincipal and intervithdraw all or part of a imposed. A certification will automatically removed.	Sa Ott as and/c nt Acco erest ra your c ate of d	Da	ily Compounding And rity (Terms of 1 Year or Less) punt Holder usiness Deposit Account oklets you receive con account until maturity a sit before it matures, ar not transferable and is	- t 1 5

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P1060

Assignment of Certificates of Deposit

Instructions

PURPOSE:

To transfer title of **Certificates of Deposit** from your names as individuals to the name of your Living Trust. To change title, new signature cards on file at the financial institution must be executed in the name of your Living Trust.

LOCAL FINANCIAL INSTITUTION

STEP ONE:

If your Certificate of Deposit is held at a local financial institution, go to that branch and talk with the person at the New Accounts desk.

STEP TWO:

Ask to have title to your Certificate of Deposit changed to the name of your Living Trust. If the institution permits it, ask to keep the same account numbers on the certificates.

Ask if changing title to your Certificate of Deposit will trigger a penalty. If it will trigger a penalty, make sure to have a "P.O.D." (Payable on Death) designation in the name of your trust and, when the C.D. reaches maturity, if you wish to continue that type of investment, have the new C.D. titled in the name of your trust.

STEP THREE:

Produce a copy of your Certificate of Trust to show the proper name for the account, to show that you are the Trustees and that you have authority to open this type of account in the name of your Living Trust. (Some institutions may not accept the Certificate of Trust and may want to see the longer Affidavit of Trust to verify the trust terms. The Affidavit of Trust is located in your Estate Planning Portfolio binder.)

STEP FOUR:

Sign the new signature account cards.

OUT OF TOWN FINANCIAL INSTITUTION

STEP ONE:

If your Certificate of Deposit is held at a financial institution out of town, send the instruction letter, a copy of the Certificate of Deposit and the one page Certificate of Trust. (Some institutions may not accept the Certificate of Trust and may want to see the longer Affidavit of Trust to verify the trust terms. The Affidavit of Trust is located in your Estate Planning Portfolio. Be ready to send a copy if it's requested.)

STEP TWO:

When you receive the new signature account cards in the mail made out in the name of your Living Trust, sign them as Trustees and send them back to the institution.



P1063

ELMER H. BRUNSTING or NELVA E. BRUNSTING 13630 Pinerock Houston, Texas 77079 (713) 464-4391

, 1996

Re: Change of Title on Dividend Reinvestment Plan Accounts Account Number(s): ______ Social Security Number: ______

To Whom It May Concern:

We have established a Revocable Living Trust and would like to change the title on the DRIP account described above from our names to the name of our Living Trust as follows:

> ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

This title change also applies to all reinvestment account(s) containing stock or dividends under this plan.

We have attached a copy of an executed and notarized Certificate of Trust verifying the essential terms of our trust document and a signed "Medallion guaranteed" Irrevocable Stock or Bond Power.

The title information on the account should specify that only one signature (either ELMER H. BRUNSTING or NELVA E. BRUNSTING) is required. This is consistent with the trust agreement as evidenced by the attached Certificate of Trust.

Please be advised that these instructions should not be followed if the subject account is an IRA.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security numbers under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions.

If you need additional information in order to make this change of title, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this transfer to our Living Trust.

Thank you for your immediate attention to this matter.

Sincerely,

ELMER H. BRUNSTING

NELVA E. BRUNSTING

Enclosures

1:

P1066

IRREVOCABLE STOCK OR BOND POWER

FOR VALUE RECEIVED, the undersigned does hereby sell, assign and transfer to:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

Social Security Number -

IF STOCK, COMPLETE	shares of the stock of
THIS	represented by Certificates No.(s)
PORTION	inclusive,
	standing in the name of the undersigned on the books of said Company.
IF BONDS, COMPLETE	bonds of
THIS PORTION	in the principal amount of \$ No.(s) inclusive,
	standing in the name of the undersigned on the books of said Company.

The undersigned do hereby irrevocably constitute and appoint _

_____, transfer agent, to transfer the said stock or bond(s), as the case may be, on the books of said Company, with full power of substitution in the premises.

DATED this _____ day of ______, 1996.

SIGNATURE GUARANTEED:

By:__

ELMER H. BRUNSTING

SIGNATURE GUARANTEED:

By:__

NELVA E. BRUNSTING

P1067

Assignment of DRIP Accounts

ELMER H. BRUNSTING and NELVA E. BRUNSTING, husband and wife, do hereby transfer and assign, without consideration and in order to change formal title only, all right, title and interest which they now have in those DRIP Accounts listed below, to ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

ccount Name			Account Number
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his assignmen	t was executed on th	e day of	, 1996.
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ELMER H. BRUNSTING

NELVA E. BRUNSTING

STATE OF TEXAS COUNTY OF ____

The above document was acknowledged by the said ELMER H. BRUNSTING and NELVA E. BRUNSTING before me the undersigned Notary Public on this the _____ day of ______, 1996.

Notary Public, State of Texas

P1068

Assignment of General Partnership

Instructions

PURPOSE:	To transfer the title of a General Partnership interest from your names as individuals to the name of your Living Trust.
STEP ONE:	Send the instruction letter along with a copy of the Assignment of General Partnership, a Certificate of Trust, and the Consent to Assignment to the managing general partner. This will show that you have legally assigned your interest and that under the trust document you have the power as Trustees to act as general partners.
	(Some partnerships may not accept the Certificate of Trust and may want to see the longer Affidavit of Trust to verify the trust terms. The Affidavit of Trust is located in your Estate Planning Portfolio.)
	If the partnership has a special form that needs to be filled out or wants additional information to complete the transfer, the managing partner will notify you.
STEP TWO:	When the partnership approves the transfer, the managing general partner will return the signed Consent To Assignment form authorizing the change.
STEP THREE:	Place the original of the signed Consent to Assignment next to the original Assignment of General Partnership in your funding binder.
STEP FOUR:	If you haven't heard anything within four weeks, follow up with the managing general partner.

P1070

ELMER H. BRUNSTING or NELVA E. BRUNSTING 13630 Pinerock Houston, Texas 77079 (713) 464-4391

, 1996

Re: General Partnership

To the Managing General Partner:

We have established a Revocable Living Trust and would like to change the title on our general partnership interest from our names to the name of our Living Trust as follows:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

We have attached a copy of a Certificate of Trust verifying the essential terms of our trust document and a copy of the Assignment of General Partnership Interest.

When the partnership approves this transfer, please sign and return the enclosed Consent to Assignment form.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security numbers under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions.

If you need additional information in order to make this change of title, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this transfer to our Living Trust.

Thank you for your immediate attention to this matter.

Sincerely,

ELMER H. BRUNSTING

Enclosures

NELVA E. BRUNSTING

Consent to Assignment

The undersigned general managing partner of ______, a General Partnership, hereby consents to the foregoing assignment and approves admission of ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended, as a substitute partner with all the rights, privileges and duties of the assignor and subject to all the provisions of the partnership agreement.

Date

General Managing Partner

Assignment of General Partnership Interest

ELMER H. BRUNSTING and NELVA E. BRUNSTING, husband and wife, do hereby transfer and assign, without consideration and in order to change formal title only, all right, title and interest which they now have in ______

______, a General Partnership, to ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

This assignment was executed on the ____ day of _____, 1996.

ELMER H. BRUNSTING

NELVA E. BRUNSTING

STATE OF TEXAS COUNTY OF _____

The above document was acknowledged by the said ELMER H. BRUNSTING and NELVA E. BRUNSTING before me the undersigned Notary Public on this the _____ day of _____, 1996.

Notary Public, State of Texas

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P1074

P1075

Assignment of Lease

Instructions

PURPOSE:

To transfer your beneficial interest under a lease agreement from you as individuals to your Living Trust.

STEP ONE:

Send the instruction letter to the lessee (renter). This will explain that you have legally assigned to your trust your right to receive rent payments under the lease agreement.

(There is no need to send any portion of your trust document to the lessee.)

STEP TWO:

If the next rent payment you receive is made out to your Living Trust, you'll know that the lessee received your letter and understood what needed to be done. If the next rent payment is made out to you personally, you should contact the lessee and ask that future payments be made out to the trust.

NOTE:

If the lessee refuses to cooperate and continues to make the payments to you personally, it is not a serious problem. All rent checks received by you personally can be deposited in a trust bank account which will automatically convert the funds into trust property. Because the Assignment of Lease legally transferred your interest when it was signed, upon your death any interest that remains in the lease will be administered by the trust.



ELMER H. BRUNSTING or NELVA E. BRUNSTING 13630 Pinerock Houston, Texas 77079 (713) 464-4391

1996

Re: Real Estate Lease Agreement

To Whom It May Concern:

We have established a Revocable Living Trust and have assigned our interest in the Real Estate Lease Agreement with you from our names to the name of our Living Trust. Please make all future rent payments under the Lease to:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

Because we are the Trustees of our trust, you can continue to send your rent payments to the same address you have used in the past. The only difference will be that the payment is to be made payable to the BRUNSTING FAMILY LIVING TRUST. If you have any questions regarding this change, please contact us right away at the above address or by telephone at (713) 464-4391.

Sincerely,

ELMER H. BRUNSTING

NELVA E. BRUNSTING

Assignment of Lease

NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

This assignment was executed on the ____ day of _____, 1996.

ELMER H. BRUNSTING

NELVA E. BRUNSTING

STATE OF TEXAS

COUNTY OF

The above document was acknowledged by the said ELMER H. BRUNSTING and NELVA E. BRUNSTING before me the undersigned Notary Public on this the _____ day of ______, 1996.

Notary Public, State of Texas

P1078

P1079

K

Name of Insured ELMER H BRUNSTING BRUNSTING Metropolitan Life Insurance Company bisisued unless requested. Amount Due s Iterest Iterest Metropolitan Life Insurance for the company representative to whom payment is note. He will acknowledge receipt of the payment by signing this form. Paid by Check or Money Order Metropolitan Life Insurance Company Additional insurance Metropolitan Life Insurance Company Additional insurance Principal Metropolitan Life Insurance Company Additional insurance Iterest Iterest Metropolitan Life Insurance Company Additional insurance State Insurance Company Additional insurance Iterest Metropolitan Life Insurance Company Additional insurance State Insurance Company Additional insurance Iterest Metropolitan Life Insurance Company Additional insurance State Insurance Company Additional insurance Iterest Metropolitan Life Insurance Company Additional insurance State Insurance Company Additional Insurance Iterest Principal Metropolitan Life Insurance Company Additional Insurance State Insurance Company Additional Insurance Iterest Principal Metropolitan Insurance Iterest Iterest Iterest Principal Metropolitan Insurance Iterest Iterest Iterest		Policy Number 21 282 000A	Date Du Month Day 3.28	Year Payable 74 A	Premium	216#3
Principal Interest Principal Interest Statement of Dividend Credit to date for dividends left with the Company Sone-Year Term S Total Paid-Up S Current S Total Dividends Name of Insurance S Current S Total Dividends Insurance S Current S Total Dividends Metropolitan Life Insurance Company Metropolitan Life Insurance Company A 510 EAST 31ST STREET TUL SA OKLA 74145 Principal		Current	How Used			114=4
S One-Year Term Insurance S Total Paid-Up Additional Insurance S Current Interest S Total Dividends With Interest Name of Insured ELMER H BRUNSTING (See explanation on the reverse side) Amount Due S 114 # 4 If you mail a check or money order, this part and your canceled check or money order stub will be your record of payment. A receipt will not be issued unless requested. Metropolitan Life Insurance Company 4 \$ 10 EAST 31 \$ T \$ T R EET TUL SA OKLA 74145 If you may anyment by signing this form. Paid by Check or Money Order Paid	2.5					
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Privilege of Voting for Directors

An election of Directors of the Company is held at the Home Office in New York on the second Tuesday in AprII of each year. After one year from the date of issue of the policy referred to on the reverse side, the holder of such policy, while it remains in force, will have a right to vote either in person or by mail. For particulars as how to vote, apply to the Secretary, One Madison Avenue, New York, N. Y. 10010.

Nominations for Directors

Section 198 of the New York Insurance Law requires Ithe Board of Directors to nominate candidates described as the "Administration Ticket," and permits groups of policyholders to make other nominations not less than five months prior to the election.

Dividends, when declared, are payable only on a policy anniversary and only if the policy is then in force with all due premiums paid to the anniversary. Any entry made on this notice under "Current Dividend" is subject to these conditions.

Explanation of Dividend "How Used" Code

1. Applied to premium payment, Net Premium or a credit amount ("CR") is shown. If the dividend exceeds the premium, part of the dividend will be used to pay the premium, and the excess "CR" amount will be paid to you, unless you wish to apply the excess to the payment of interest on the policy loan (if any).

2. Applied under the terms of the policy to the purchase of one-year Term insurance in the amount shown, with any balance applied as indicated.

applied as indicated.
3. Applied under the terms of the policy to the purchase of a paid-up addition to the amount of insurance. Total of the additions, purchased by current or prior dividends, or credited by the Company as increases to amounts previously jourchased, is shown under "Total Paid-up Additional Insurance." The cash value of this insurance is at least equal to the amount of dividends applied to its purchase.
4. Left to accumulate at interest. The current year's interest on the accumulation for prior years is shown under "Cotal Other accumulation to date, including interest, shown under "Total Dividends With Interest."
5. Applied under the terms of the Econo-Matic Option (Econo-Matic policies only). The amount of any one-year Term insurance is shown. The amount of any paid-up addition is included in "Total Paid-up Additional Insurance":—see (3) above.

026-B (6-73) Printed in U.S.A.

Metropolit	an Lite Keep	this part for	your reco	ords	
	Policy Number 21282000A	Date Due Month Day 3 28	Year Payable 73 A	Premium	216=37
	Current Dividend 92 • 32	How Used (See over) 1	· .	Net Premium	124 • 0 5
2.5		Loan Principal		Loan Interest	
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Name of ELMER Insured ELMER If you mail a check or mo and your canceled check will be your record of pay be issued unless request	or money order stub Metro	politan Life Insu DEAST 31ST			124 • 05
If paid by cash, or if a rec present both parts to the to whom payment is made receipt of the payment by	Company representative e. He will acknowledge	SA OKLA 741	45		•
Paid by Check or Mor	Number 3/19 19	Receipt of \$	is he 19	reby acknowled	lged with thanks. $a = 200$

Privilege of Voting for Directors

An election of Directors of the Company is held at the Home Office, 1 Madison Avenue, New York, N. Y. 10010, on the second Tuesday in April of each year. After one year from the date of the policy referred to on the reverse side, the holder of such policy, while it remains in force, will have a right to vote either in person or by mail. For particulars as to how to vote, apply to the Secretary at the Home Office of the Company.

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1. Applied to premium payment, Net Premium or a credit amount ("CR") is shown. If the dividend exceeds the premium, part dividend will be used to pay the premium, and the excess "CR" amount will be paid to you, unless you wish to the excess to the payment of interest on the policy loan (if any).

*2. Applied under the terms of the policy to the purchase of one-year term insurance in the amount shown, with any balance applied as indicated.

*3. Applied under the terms of the policy to the purchase of a paid-up addition to `the amount of insurance. Total of the additions, purchased by current or prior dividends, or credited by the Company as increases to amounts previously purchased, is shown under "Total Paid-up Additional Insurance." The cash value of this insurance is at least equal to the amount of dividend or dividends applied to its purchase.

*4. Left to accumulate at interest; The current year's interest on the accumulation for prior years is shown under "Current Interest" with the total of the accumulation to date, including interest, shown under "Total Dividends With Interest."
 *5. Applied under the terms of the Econo-Matic Option (Econo-Matic policies only). The amount of any one-year term insurance purchased is shown. The amount of any paid-up addition is included in "Total Paid-up Additional Insurance":--see (3)

above.

*Not available for Personal Health insurance policies. Dividends will be applied only to reduce premiums.

026-B (1-72) Printed in U.S.A.

Metropolitan Life Keep this part for your records

	Policy Number		Date Due Month Day Ye	ear Payable		
	21 282	000A.	3 28 7		Premium	216=37
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2.5		Lo Princi	an pal		Loan Interest	
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	Number			10 (10) 0. 19	$\hat{\boldsymbol{\Omega}}$	
\$		19		19	- Jowel	U Shell
Amount	Date		Countersignature			Donald A. Odell

To be valid as a receipt this form must be countersigned by the Company representative to whom nawment is made of Unerr

Privilege of Voting for Directors

An election of Directors of the Company is held at the Home Office in New York on the second Tuesday in April of each year. After one year from the date of issue of the policy referred to on the reverse side, the holder of such policy, while it remains in force, will have a right to vote either in person or by mail. For particulars as to how to vote, apply to the Secretary, One Madison Avenue, New York, N.Y. 10010.

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applied as indicated.

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above.

026-B (4-74) Printed in U.S.A.

ELMER H. BRUNSTING or NELVA E. BRUNSTING

13630 Pinerock Houston, Texas 77079 (713) 464-4391

OCT 2 2 1996 GLP MAIL DESK

10/16/96, 1996

ATTN: CLARE COOL

METLIFE P.O. Box 2006 AURORA, 14 60507-2006

Re: Change of Beneficiary Designations for Life Insurance Proceeds Policy Number: <u>6-16 4960</u> Social Security Number: <u>582-32 8905</u>

To Whom It May Concern:

For estate planning reasons, we have established a Revocable Living Trust and would like to change the primary death beneficiary designation on the above-referenced policy with your company. We hereby revocably change the beneficiary designation so that any proceeds payable as a result of the insured's death shall be paid in one sum to the following:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

I designate my contingent beneficiary to be my spouse NELUAK BRUNSTING

The attached copy of an executed Certificate of Trust verifying the essential terms of our trust document is provided for your records. The Insurer shall not be obligated to inquire into the terms of the trust and shall be discharged from all liability after payment of the death proceeds under the policy as provided herein.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security number under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions.

If this letter is not sufficient and you require your company form to be used to request this change, please send it to us as soon as possible.

If you need additional information in order to make this change of beneficiary designation, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this change of beneficiary to our Living Trust.

Thank you for your immediate attention to this matter.

Sincerely,

ELMER H. BRUNSTING

Netra E. Brunsting

Enclosure (Certificate of Trust)

P1087

Certificate of Trust

The undersigned Founders hereby certify the following:

1. This Certificate of Trust refers to a joint revocable living trust agreement executed by ELMER H. BRUNSTING and NELVA E. BRUNSTING, Founders and initial Trustees. Either Founder while acting as Trustee may conduct business on behalf of the trust without the consent of any other Trustee. The full legal name of our trust for purposes of transferring assets into the trust, holding title of assets and conducting business for and on behalf of the trust, shall be known as:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

- 2. Should either original Trustee fail or cease to serve as Trustee by reason of death, disability or for any reason, the remaining original Trustee will continue to serve alone.
- 3. If both of the original Trustees fail or cease to serve as Trustee by reason of death, disability or for any reason, then the following individuals or entities will serve as Trustee in the following order:

First, ANITA KAY RILEY Second, CARL HENRY BRUNSTING Third, AMY RUTH TSCHIRHART

- 4. The Trustee(s) under the trust agreement are authorized to acquire, sell, convey, encumber, lease, borrow, manage and otherwise deal with interests in real and personal property in trust name. All powers of the Trustee(s) are fully set forth in Article Twelve of the trust agreement.
- 5. The trust has not been revoked and there have been no amendments limiting the powers of the Trustee(s) over trust property.
- 6. No person or entity paying money to or delivering property to any Trustee shall be required to see to its application. All persons relying on this document regarding the Trustees and their powers over trust property shall be held harmless for any resulting loss or liability from such reliance. A copy of this Certificate of Trust shall be just as valid as the original.

The undersigned certify that the statements in this Certificate of Trust are true and correct and that it was executed in the County of Harris, in the State of Texas, on $\underline{Oc+0.5em}/O_{-}$, 1996.

ELMER H. BRUNSTING Founder and Trustee

STATE OF TEXAS COUNTY OF HARRIS

NELVA E. BRUNSTING Founder and Trustee

The foregoing Certificate of Trust was acknowledged before me on $0 \pm 0 \pm 10$, 199 ± 0 , by ELMER H. BRUNSTING and NELVA E. BRUNSTING, as Founders and Trustees.

Witness my hand and official seal.

<u>Ahannue C. Suleney</u> Notary Public, State of Texas

SHANNON E. SVVEENEY NOTARY PUBLIC, STATE OF TEXAS MY COMMISSION EXPIRES FEB. 25, 1998

P1088

P.O. Box 2006, Aurora, IL 60507-2006 Fax 708 820-7955

Group Life Products Administrative Services

S MetLife

administrator for The Travelers

Elmer H. Brunsting 13630 Pinerock Houston, TX 77079

RE: Group Policy - 164400

Dear Mr. Brunsting,

As requested we have changed the beneficiary to read:

"ELMER H. BRUNSTING OR NELVA E. BRUNSTING, TRUSTEES, OR THE SUCCESSOR TRUSTEES, UNDER THE BRUNSTING FAMILY LIVING TRUST DATED OCTOBER 10, 1996, AS AMENDED"

Please attach this Change of Beneficiary form to the reverse side of the Paid-Up certificate.

Thank you for bringing this change to our attention.

Sincerely,

Clare Cook

Clare Cook Paid-Up Group Life Products

November 1, 1996

Enc.

医肠出血 化化物理热 医皮肤膨胀 建合物化试剂 化二氟化 化二氟化 化化物理试验 化偏连定器

(4) 、行口は10倍点化は、10倍的、使用能量的低的。

的过去。 - 林林 - 1000年代的林子子·伊尔特和中国的公司和美国的公司和美国的全部和中国的大学和中国。 1000年代的1月中国的公司和普通教育的公司中国的公司和伊尔特的公司和美国教育和国际的法律。

YOUR BENEFITS ARE PROVIDED UNDER A POLICY THAT IS INSURED BY: THE TRAVELERS, ONE TOWER SQUARE, HARTFORD, CT 06183 (203) 277-0111.

Metropolitan Life Insurance Company

METLIFE CUSTOMER SERVICE CENTER PHS BENEFICIARY & ASSIGN UNIT PO BOX 21758 TULSA OK 74121-1758

NOVEMBER 12, 1996

MetLife®

POLICY NUMBER: 021282000A NAME OF INSURED: ELMER H BRUNSTING

ELMER H BRUNSTING 13630 PINEROCK HOUSTON TX 77079

DEAR POLICYHOLER,

WE PROCESSED THE CHANGE OF BENEFICIARY REQUESTED ON THIS POLICY. OUR RECORDS ON THIS DATE SHOW THE FOLLOWING:

PRIMARY BENEFICIARIES RELATION ELMER H&NELVA E BRUNSTING, TRUSTEES UNDER THE TRUST BRUNSTING FAMILY TRUST DATED 10/10/1996 CONTINGENT BENEFICIARIES NO DESIGNATED BENEFICIARIES

IF YOU HAVE ANY QUESTIONS ABOUT THIS INFORMATION OR ABOUT YOUR LIFE INSURANCE PROGRAM IN GENERAL, PLEASE CONTACT YOUR LOCAL METLIFE REPRESENTATIVE OR CALL 1-800-MET 5000 (1-800-638-5000).

PLEASE KEEP THIS LETTER WITH THE POLICY, AS IT IS NOT OUR CURRENT PRACTICE TO ENDORSE THE ACTUAL CHANGE ON THE POLICY. YOU WILL BE HEARING FROM US SEPARATELY IF YOU REQUESTED ACTION ON OTHER POLICIES.

THANK YOU FOR ALLOWING METLIFE TO HANDLE YOUR INSURANCE NEEDS.

TONI ELLIOTT

BENEFICIARY AND ASSIGNMENT UNIT

Jels Copy

ſ

13640 Pinerock Houston, TX 77079 June 27, 1996

Raymond J. Kodysz Metropolitan Life 11757 Katy Freeway, Suite 1050 Houston, TX 77079

Policy # 21 282 000

Dear Ray:

I wish to update my contingent beneficiary list and change the mode of payment to the following.

Beneficiary; Nelva E. Brunsting, Wife, DOB 10.8.26 13630 Pinerock, Houston, TX 77079. Mode of settlement, Lump Sum.

Contingent Beneficiaries:

Candace L Curtis, Daughter, DOB 3.12.53, 5557 Sepulveda, Concord, CA 94521

Carol A. Brunsting, Daughter, DOB 10.16.54, 5822 Jason Houston, TX 77074

Carl H. Brunsting, Son, DOB 7.31.57, 5629 Flack Dr. Houston, TX 77081

Amy R. Tschirhart, Daughter, DOB 10.7.61, 969 Fredericksburg, TX 78130

Anita K. Riley, Daughter, DOB 8.7.63, 203 Bloomingdale Cir. Victoria, Tx 77904 in equal shares or to the suvivors in equal shares or all to the survivor. Mode of settlement, Lump Sum.

Thank You

Elmerth Bleastd

Elmer H. Brunsting

Metropolitan Life Insurance Company One Madison Avenue, New York, N.Y. 10010 (212) 578-3520

J.F. KIERNAN Manager PHI/EBP Administration

Metropolitan Insurance Companies e dr. fik

AUGUST 2,1984

3 837 349 AH

ELMER BRUNSTING 13630 PINEROCK HOUSTON TX 77079

Dear Policyholder

As part of a general reorganization of Metropolitan's service facilities for disability income business, the administration of your personal health insurance disability income policy has been transferred to Metropolitan's Home Office in New York City. The address is as follows:

> Metropolitan Life Insurance Company Personal Health Insurance One Madison Avenue, New York, NY 10010

While your Administration Office has been transferred, your local Metropolitan Sales Office will continue to service you. Premium payments should continue to be mailed to the same address to which you presently send your premiums.

If you have any questions about this transfer, don't hesitate to call or write to us.

Yours truly,

J.A. Kiernan

Manager

Metropolitan Life Insurance Company



J. R. Whitney Vice-President Personal Life Insurance

ELMER H BRUNSTING 13630 PINEROCK-HOUSTON TEX 77024

RE: 21 282 000A ELMER H BRUNSTING

etropolitar

Companies

Insurance

Dear Policyholder

A recent review of our records shows that your policy has an outstanding loan. While the policy loan provision represents a valuable right, you should remember that such a loan is deducted from the policy proceeds at the time of settlement, possibly undermining the purpose for which the policy was purchased.

Recognizing this, you may have already considered fully repaying your loan or are presently making payments to reduce it. Each repayment you make helps restore the value of your insurance and allows your beneficiary to realize the policy's full promise. If you have already been making periodic repayments, the amount of principal shown below should reflect all but possibly your most recent payment.

The repayment stub below is designed to assist you in making repayment of your loan. If full repayment is not possible now, as little as \$20.00 will start your repayment program. When making subsequent repayments, be sure to write "Loan Repayment" and your policy number on the check. Please keep this letter with your checkbook as a repayment reminder to send future checks to our office shown below:

Yours truly,

J.R. Whitn Vice-Presid (Check or Money Order Payable to Metropolitan Life) Metropolitan Life Insurance Company

ney sident	•	PO BO TULSA	X 67 Oklahoma	74121
Bill	District	Agency	Amount of	
Date	Number	Number	Principal	
3 28	B91	560	\$4382.79	

ELMER H BRUNSTING

ELMER H BRUNSTING 13630 PINEROCK-HOUSTON TEX 77024

Check or money order may be made payable to Metropolitan r Met Life) and should iled with this notice to

Policy (Contract) Number

Name of

Insured

21 282 000Å

Metropolitan Life Insurance Company PO BOX 67 TULSA OKLAHOMA 74121

Amount Enclosed for Loan Repayment \$.

P1093

Fold for Mailing



Date

Central Head Office 12902 East 51st Street P.O. Box 500 Tulsa, Oklahoma 74121

Personal Life Insurance	
Policyholder Services	

District

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		13630 Pineroc						•	• • • • • •
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Agency Policy Number

BRUNSTING001523

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METLIFE CUSTOMER SERVICE CENTER BENEFICIARY & ASSIGNMENT PO BOX 21758 TULSA OK 74121-1758

₩ MetLife

October 28, 1996

ELMER H BRUNSTING 13630 PINEROCK LN HOUSTON TX 77079-5914

marel 11/57;

RE: POLICY # 21 282 000 A INSURED: ELMER H BRUNSTING

Dear Mr Brunsting,

Enclosed please find the form necessary to designate a Trust as beneficiary of the above policy. This form also allows you to designate an individual as contingent beneficiary should the trust fail for any reason.

Kindly complete all information, and then sign and date the form. Your signature should be witnessed by a disinterested adult.

We will send you a letter of confirmation once the change has been recorded.

You will need to complete this form to name your trust as the beneficiary and your wife as the contingent beneficiary.

Return the form(s) in the enclosed envelope to the attention of the "B & A UNIT".

Thank you for allowing MetLife to handle your insurance needs.

Sincerely,

Iani Elliatt

Toni Elliott 0107

enc. LTIC

P1095

MetLife

METROPOLITAN LIFE INS. CO. 2950 N. LOOP WEST STE 601 HOUSTON TX 77092 Questions ?

T

Contact your MetLife Representative : 713-688-1871

Sales Office/Agency :

82B/804

Anniversary Date March 28, 1999

Policy/Contract Number 21 282 000 A

Face Amount of Insurance

\$9,141

Name of Insured/Annuitant ELMER H BRUNSTING

ELMER H BRUNSTING

13630 PINEROCK LN HOUSTON TX 77079-5914

Plan WHOLE LIFE

Dividend Summary

According to the terms and provisions of your policy, you have chosen to have your 1999 dividend pay the premium on your policy. \$207.59 will be used to pay the premium. A check for the excess amount of \$190.04 will be sent to you on or about March 28, 1999.

1999 Dividend:	\$397.63
Less Premium:	207.59
Excess Amount:	190.04

At MetLife, we value your business and look forward to providing you with quality service -- now and in the years ahead.

Have you reviewed your settlement options in view of future plans? For more information, contact your MetLife representative.

For questions or service, please contact your MetLife Account Representative or call 1-800-MET-5000 (1-800-638-5000). Our busiest day is Monday, so it is best to call Tuesday through Friday, if possible.

P1096

N/00 UD4450

BRUNSTING001525

statement with your policy. This is not a bill. See reverse side for a full explanation of your dividend options. Thank you for insuring with

MetLife.

Please

place this

Annual Dividend Statement

Name of Insured/Annuitant

One of the most attractive features of your life insurance policy is that it pays dividends. MetLife shares a portion of its surplus (earnings) with policyholders through the distribution of declared policy dividends. We've paid dividends without interruption since becoming a mutual company in 1915. Each year dividends are credited to your policy provided premiums are paid to the policy's anniversary date.

Here are the dividend options offered by MetLife:

- Additional Paid-Up Insurance—You can use your dividends to add to your insurance coverage through the purchase of additional paid-up insurance. Paid-up insurance provides you with more life insurance coverage without having to pay additional out-of-pocket premium payments and without having to take a medical exam. In addition, paid-up insurance has an immediate cash value, which grows on a tax-deferred basis over time. This dividend option is not considered taxable as long as you do not cash in the additional insurance.
- Dividends with Interest—You can leave your dividends on deposit the way you do with a savings account. Interest is earned on these funds and the total amount of your Dividend with Interest balance grows over time. Each year we will send you and the Internal Revenue Service an official tax report (1099–INT) showing the taxable interest. Moreover, if dividends under this option plus other policy payments received in cash exceed your investment, future dividends would be taxable.
- **Premium Reduction**—You can apply your dividends to pay all or part of your premium.
- Cash Payments—You can receive a check for the amount of your dividend.
- **One-Year Term Coverage**—You can use your dividends to purchase one-year term coverage, which can be an inexpensive way to increase your insurance protection. (Not available on all policies.)

Your insurance policy describes your contractual rights and includes complete information regarding the dividend options that are available.

If you wish to change your dividend option, simply contact your local MetLife representative at the telephone number listed on the front of this statement.

18000111693 (1194) Printed in U.S.A.

NYHO-HB165B

METLIFE CUSTOMER SERVICE CENTER BENEFICIARY & ASSIGNMENT PO BOX 21758 TULSA OK 74121-1758

₹ MetLife

July 29, 1996

ELMER H BRUNSTING 13630 PINEROCK LN HOUSTON TX 77079-5914

RE: POLICY # 21 282 000 A INSURED: ELMER H BRUNSTING

Dear Policyholder,

Enclosed please find the form necessary to change the beneficiary on the above policy.

Kindly complete all information, and then sign and date the form. Your signature should be witnessed by a disinterested adult.

We will send you a letter of confirmation once the change has been recorded.

Return the form(s) in the enclosed envelope to my attention.

Thank you for allowing MetLife to handle your insurance needs.

Sincerely,

Beverly Hammock

Beverly Hammock 0101

enc. 093I

Sertir J996

P1098

∰ MetLife[®]

Customer Service Center

CHANGE OF BENEFICIARY TO INDIVIDUAL

WITH CHILDREN AS CONTINGENT BENEFICIARIES (PER STIRPES)

Use this form only if the Insured is the Policyowner

Do not use this form for a Joint Life Policy, Survivorship Whole Life Policy, or to change the beneficiary of a rider.

Policy No.__

a ka

Insured ELMER H BRUNSTING

IMPORTANT NOTE: If any Beneficiary or Contingent Beneficiary is a minor at the time of the Insured's death, MetLife may not be able to make payment until a guardian of the estate of the minor has been appointed.

I revoke any previous designation of Beneficiary and Contingent Beneficiary under the above policy and any previous election of an optional mode of settlement (optional income plan) that applies to the amount payable under the policy in the event of my death.

A. I name the following **Revocable Beneficiary(ies)** to receive any amount payable under the policy in the event of my death:

Name (Print) Address Relationship Date of Birth Share % 13630 PINEROCK HOUSTONTX 77075 Netva Brunsting WIFE 10-8-26 1009

If multiple beneficiaries are named above, payment will be made in equal shares or all to the survivor, unless otherwise specified. The share of any beneficiary who shall predecease me will be divided among the surviving beneficiaries in proportion to their interest, with all to the survivor.

B. If all the beneficiaries named above shall predecease me, I name MY FOLLOWING CHILDREN as Revocable Contingent Beneficiaries to receive any amount payable under the policy in the event of my death, in equal shares, per stirpes:

Names of Children (Print)	Date of Birth	Address
Candace Curtis	3-12-53	5557 SEP ULVE DA, CONCORD CA 94521
CAROL A BRUNSTING	10-16-34	5822 JASON, HOUS MAN TO 77074
Carl H. BRUNSTING	7-31-57	5 bzg FLACK DR. Houston 12 11081
Amy R. + schirchart	10-7-6,	969 FRED RICKS BURG, NEW BRANNERLITZ 78130
Antha K Riley	8-7-63	203 BLOOMING DALE CIR, VIETONA TY
		77904

- C. Check box only if the current spouse of the Insured is named as beneficiary in Section A (above) and all children (present and future) born of the marriage of the Insured and said appuse are to be included as contingent beneficiaries. If so, the names, addresses and dates of birth of all existing children are to be listed in Section B (above). Any child not born of the marriage of the Insured and said spouse, who is to be included as contingent beneficiary, must be named in Section B.
- D. The following is a list of my present living grandchildren from my children named in section B:

	Names of Grandchildren (print)	Date of Birth	Names of Parents	
	ANDRIEW CURTS			
)	LUKE RILEV	ise.w. Feni√	ANITA & VANCE RILLEV ANITA & VANCE RILLEV	
Ša	es Office 11 Decuigency			:⊜te ∋cet
S	Initial form here <u>an</u> CPS (7/95)	<u>d</u> sign on back	$k \rightarrow \frac{CTB}{\text{Insured's Initials}} \xrightarrow{\text{SISTERN}}_{\text{Date}} \text{P1099}$	



21282000 Policy No. ELMER H BRUNSTING Insured

If Box C above is checked, all future born and legally adopted grandchildren shall be included in the designation.

If Box C above is not checked, only children specifically named in Section B shall be included as Revocable Contingent Beneficiaries. However, all future born and legally adopted grandchildren from my children named in Section B shall be included in the designation.

If at the time of my death there is no one to whom payment can be made pursuant to the above per stirpes designation, then payment shall be made to My Estate.

It is understood and agreed that MetLife may require written evidence acceptable to it in determining unnamed payees, and MetLife shall be fully protected in acting in reliance thereon.

Any payment by MetLife in good faith pursuant to the foregoing designation shall fully discharge MetLife of its liability under the policy.

I understand that this change shall be binding on MetLife only after it has been recorded and filed in the MetLife Home Office or Customer Service Center. Once recorded, the change will be effective as of the date signed below.

I understand that some policies may provide that a change of beneficiary must be endorsed upon the policy. In 3 completing this form, I consent and request that MetLife may in its discretion waive any such provision requiring endorsement for this and any future change. I consent and request that if the policy does not contain a beneficiary provision, that MetLife may pay any amount payable upon my death in accordance with this direction.

By signing below, I certify that I have read the information on the front and back of this form and that I am in agreement with it.

MetLife means the Metropolitan Life Insurance Company or any of its affiliates.

(Print name below signature line.)

WITNESS:

SIGNATURE OF INSURED

13630 PINEMOCK, HOUSTON TA

Insured's Address

713-469-4391 Insured's Telephone No.

ind at the Office of Metropolites

Submitting Sales Office/Number/Agency

02

Note: "Per Stirpes" is a legal term that describes a method by which an interest in property passes to an individual's descendants. To determine whether this method is appropriate for your needs, you may wish to consult an attorney.

initial form here and service each

insured s Initial-

Date

BRUNSTING001529

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ELMER H. BRUNSTING or NELVA E. BRUNSTING 13630 Pinerock OCT 23 1996 Houston, Texas 77079 (713) 464-4391 POS 10/15, 1996 0000 STATELIFEINS.CO 2500 FILM MENS DRIVE COLUMBUS ON, 43231

Re: Change of Beneficiary Designations for Life Insurance Proceeds Policy Number: <u>00322345</u> <u>F 00665102</u> Social Security Number: <u>282/32-8405</u>

To Whom It May Concern:

For estate planning reasons, we have established a Revocable Living Trust and would like to change the primary death beneficiary designation on the above-referenced policy with your company. We hereby revocably change the beneficiary designation so that any proceeds payable as a result of the insured's death shall be paid in one sum to the following:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

I designate my contingent beneficiary to be my spouse, MBLUALE BRUNSTERS

The attached copy of an executed Certificate of Trust verifying the essential terms of our trust document is provided for your records. The Insurer shall not be obligated to inquire into the terms of the trust and shall be discharged from all liability after payment of the death proceeds under the policy as provided herein.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security number under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions.

If this letter is not sufficient and you require your company form to be used to request this change, please send it to us as soon as possible.

If you need additional information in order to make this change of title, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this transfer to our Living Trust.

Thank you for your immediate attention to this matter.

Sincerely,

ELMER H. BRUNSTING

netra E. đ

NELVA E. BRUNSTING

Enclosures

55

 Ohio State Life Insurance Company 2500 Farmers Drive
 Columbus, Ohio 43235



Investors Guaranty Life Insurance Company 2500 Farmers Drive Columbus, Oho 43235

Policy Change Confirmation

Date 10-24-96

ELMER H BRUNSTING 13630 PINEROCK HOUSTON TX 77079

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L

RE: Policy No. 605102

1. The following changes have been made to this policy in accordance with your request.

X Change of Beneficiary

□ Change of Name

□ Settlement Agreement Added or Revised

Assignment or Re-Assignment

□ Owner and/or Contingent Owner

Duplicate Policy or Certificate Issued

□ Policy Reclassified and/ or Changed in Plan

Policy Reduced in Amount

Policy Increased in Amount

□ Accidental Death Added or Cancelled

□ Waiver of Premium Added or Cancelled

□ Endorsed for Paid Up Insurance

□ Policy Redated

□ Family Plan Rider Added

□ Children's Family Plan Rider Added

□ Conversion of Term Policy or Term Rider

2. Enclosures

Policy(ies)

Refund

□ Endorsed Copy(ies) of Document to be Placed with Policy

3. 🗆

Policy Service

CC# 19A2E99997

A-4575 7/91

Ohio State Life Insurance Company 2500 Farmers Drive Columbus, Ohio 43235



Investors Guaranty Life Insurance Company 2500 Farmers Drive Columbus, Oho 43235

Policy Change Confirmation

10-2496 Date

ELMER H BRUNSTING 13630 PINEROCK HOUSTON TX 77079

Γ

RE: Policy No. 322345

1. The following changes have been made to this policy in accordance with your request.

Change of Beneficiary

□ Change of Name

- □ Settlement Agreement Added or Revised
- □ Assignment or Re-Assignment
- Owner and/or Contingent Owner

Duplicate Policy or Certificate Issued

Delicy Reclassified and/ or Changed in Plan

□ Policy Reduced in Amount

Policy Increased in Amount

□ Accidental Death Added or Cancelled

□ Waiver of Premium Added or Cancelled

Endorsed for Paid Up Insurance

□ Policy Redated

Family Plan Rider Added

□ Children's Family Plan Rider Added

□ Conversion of Term Policy or Term Rider

2. Enclosures

□ Policy(ies)

□ Refund

□ Endorsed Copy(ies) of Document to be Placed with Policy

3. 🗆

Policy Service

CC# <u>19 A 2E99997</u>

A--4575 7/91

	VERNMENT LIFE INSURANCE		3711	12/1
TERED BY VA DATE RECORDED SIGNATURE OF VA IN 502-96 1125 16 112-00				
				109AU
ELMER H BRUNSTING 13630 PINEROCK HOUSTON TX			OCT 2-2 1996	TET TY
77079-5914			1. INSURANCE FILE NUMBER F V 1708 75 02	
Handlandlandariktenkelaktionallahetat	1.1111.1		2. SOCIAL SECURITY NUME	ER
	n n na se		3. DAYTIME TELEPHONE NL (Include Area Code)	
4. В	ENEFICIARY DESIGNATION		(713) 464 4	591
A. SHOW FULL NAME AND ADDRESS OF EACH BENEFICIARY ENTERED IN THE PRINCIPAL AND CONTINGENT BENEFICIARY AREAS BELOW	B. BENEFICIARY'S SOCIAL SECURITY NO. (If known. See instruction	C. RELATIC SHIP TO INSURED	Use fractions,	FOR EACH
PRINCIPAL	No. 5 on reverse)	INSOREL	or "all")	(1, 2, 3 or
ELMER H BRUNSTING OR ELVAE BRUNSTING, RUSTRES, OR			LUMP SOM	1
THE SUCCESSONT MUSTERS UNDER THE RUNSTING FORMING LING TRUST	z			1
ATTO OCTOBER 10, 1994 AS	· · · · · · · · · · · · · · · · · · ·			1
OR TO SURVIVOR(S)			· · · · · · · · · · · · · · · · · · ·	1
CONTINGENT (Person(s) who get proceeds if all of the Principal eneficiaries die before the Insured. If none, write "none")				
URLUA E. BRUNSTING	481-30-7685	ALE	E ALL	1
· · · · · · · · · · · · · · · · · · ·				1
- · ·				1
OR TO SURVIVOR(S)				1
REMARKS (Include any additional information which will clarify your	I rintent regarding the payment of your i	nsurance. Also	, list the policy number of any po	licy on which the
eficiary is not to be changed)				
	· · ·			
nderstand that this change cancels all prior beneficiary an- all Government Life Insurance policies under the above fi	d option selections; and unless i le number.	ndicated in 1	Item 5, Remarks, this chan	ge applies
GNATURE OF INSURED (Do not print)		7.	DATE 10/14/1996	
AME AND ADDRESS OF WITNESS (Type or print)	· · · · · · · · · · · · · · · · · · ·		1-11-1110	

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	NATION OF BENEFI GOVERNMENT LIFE INSURANCE - FOR VA USE ONLY			12
	INSURANCE OFFICIAL			THE WAY
ELMER H BRUNSTING 13630 PINEROCK HOUSTON TX 77070 5014			OCT 2.2.199	6 9 1 1
77079-5914 IIIIIIIIII.II.I.I.I.I.I.		F	V 1708 75 02 SOCIAL SECURITY NUM	2
			DAYTIME TELEPHONE NI (Include Area Code)	
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	BENEFICIARY DESIGNATION			
A. SHOW FULL NAME AND ADDRESS OF EACH BENEFICIARY ENTERED IN THE PRINCIPAL AND CONTINGENT BENEFICIARY AREAS BELOW	B. BENEFICIARY'S SOCIAL SECURITY NO. (If known. See instruction No. 5 on reverse)	C. RELATION SHIP TO INSURED	D. SHARE TO EACH (Use fractions, such as 1/2, 2/3, or "all")	H E. OPTIC FOR EA (1, 2, 3 d
PRINCIPAL	_			
ELMER H BRUNSTING OR ELVAE BRUNSTING, RUSTRESOR			LUMPSOM	, 1
HE SUCCRESSONTRUSTRES UNDERPH JUNSTING FAMILY HILLEY TRUST	E			1
MTHD OCTOBER 10, 1994 AS				1
OR TO SURVIVOR(S)				1
CONTINGENT (Person(s) who get proceeds if all of the Principal meficiaries die before the Insured. If none, write "none")			
URLUA E. BRUNSTING	481-30-7685 	WIFE	ALL	1
				<u> </u>
				1
OR TO SURVIVOR(S)	· · · · · · · · · · · · · · · · · · ·	·····	+	1
REMARKS (Include any additional information which will clarify yo eficiary is not to be changed)	ur intent regarding the payment of your t	insurance. Also, lis	'I the policy number of any po	olicy on which
nderstand that this change cancels all prior beneficiary a all Government Life Insurance policies under the above i	nd option selections; and unless i file number.	ndicated in Ite	m 5, Remarks, this char	nge applies
GNATURE OF INSURED (Do not print)		7. DA	NE 10/14/1996	,
AME AND ADDRESS OF WITNESS (Type or print)	• · · · · · · · · · · · · · · · · · · ·		+ / / / / / /	·····

	RETIREE BENEFITS SERVICES
Designation of Beneficiary Benefit Plans GO-397-D (for Former Employees)	RECEIVED UCT 2 5 1550 Case Mgmt. Chevron Corporation and Participating Companies
Please print in ink. DO NOT CHANGE the wording of this form. If you of Retiree and Survivor Services, P.O. Box 5065, San Ramon, CA 94583-9	change what you have written, you must initial and date the change. Return this form to
ELMFIR H. BRUNSTING Name 13630 PINEROCK	382/37/8905 Social Security Number
Houston +x 7 City State Zi	<u>7079</u> 1
	n the date Chevron receives it, provided it is completed properly and received before your ans supersedes all previous designations for that plan. Benefits will be paid in a lump sum it that is approved by Chevron.
Check applicable box or boxes. More than one form may be used.	
All plans listed here	ofit Sharing/Savings Plan
Company Life Insurance Plan, or Chevron Life Insurance Plan for Gulf Betirges (formerly called Gulf Group Life pe	 avings Plus Plan atirement Plan, including Gulf Pension Plan and other merged Chevron and Gulf ension plans. cludes: a) Lump-sum death benefit if you are eligible for early retirement or over age 55 and vested. b) Lump-sum benefit if you terminate and elect lump-sum payment and die before distribution. c) Refund of member contributions and interest, if applicable. d) Other death benefit payable under Gulf pension plans, if applicable.
	the beneficiaries you named is living on the date payment is to be made, payment will be nt will be made in equal shares to your natural or legally adopted children (whether or not lere are no children, then payment will be made to your estate.
Options: Mark only one box. If you want a different designation to a Option 5 are subject to Chevron's approval.	apply to different plans, then use a separate form for each plan. Designations made under
then payment is to be made in equal shares to the date each payment is to be made. (List spi	e is not living or if we are divorced with a final decree on the date payment is to be made, o my natural or legally adopted children (whether or not presently born) who are living on ouse and children on reverse side. Use Option 5 for stepchildren.)
Option 2 — In equal shares to my natural or legally adoption be made. (List present children on reverse side	ed children (whether or not presently born) who are living on the date each payment is to e. Use Option 5 for stepchildren.)
Option 3 — To the first of the persons listed on reverse sid	e who is living on the date each payment is to be made.
	e side who are living on the date each payment is to be made.
Option 5 — To beneficiaries listed on reverse side in the m	anner I have designated on the back of this form.
Option 6 — To the executor(s) or administrator(s) of my es	state.

-

Printed in U.S.A.

Beneficiary Information: Complete all the requested information	ation for each beneficiary. Contin	ue below if necessary.
1. Name	Relationship	Birth Date, if under age 21
First—Middle Initial—Last Address	/	
2. Name	Relationship	Birth Date, if under age 21
First—Middle Initial—Last Address		
3. Name	Relationship	Birth Date, if under age 21
S. Name		
4. Name	Relationship	Birth Date, if under age 21
First-Middle Initial-Last		
Option 5 Designations and/or Additional Beneficiaries: P	rint in ink your entire Ontion 5 de	signation. If you need examples of designations or assistance
contact Retiree and Survivor Services. Begin listing your benef		signation. If you need examples of designations of assistance,
POLIMARY BENEFILIANS S	SATALL BE :	
ELMER H. BRUNSTING or NEL	VA E. BRUNSTING,	Trustees, or the
successor Trustees, under the BRU dated October 10, 1996, as amended	d.	LIVING TRUST
ANY PROCEEDS PAY	ABLE AS THE &	QESOT OF INSURED'S
DEATH SHALL BEPA		1
NELVA E. BRUNST	SUINCEMEN BEN	NECCIMENTO BE MY WILEF.
Special Spousal Consent Rules for Retirement Plan, Prof	it Sharing/Savings Plan and S	avings Plus Plan.
If you are married at the time of your death and you named a b your spouse, the designation will be effective only if your spous or Notary Public.		n, Profit Sharing/Savings Plan or Savings Plus Plan who is not r her signature has been witnessed by a Chevron representative
Note: For this Special Spousal Consent Rule, you are consider or (2) you are legally separated, with or without a final decree		pending but you do not have a final divorce decree;
Savings Plus Plan. I understand that such beneficiary (or beneficiary have been entitled to these benefits if I had not signed this for	iciaries) will be entitled to the be m and I was married to the emplo	n myself) for the Retirement Plan, Profit Sharing/Savings Plan or mefits payable under those plans. I also understand that I would oyee at the time of his or her death.
Spouse's signature Detra E. Druce	noting	Date 10-22-96
I have witnessed the signature of the person who signed this f Deltah a alway <u>Hetros to Bacostong</u> Signature of Chevron Representative or of Notary Public		Affix official
Your Signature : Sign and return this form to Retiree and Surv designated someone other than your spouse as your primary your spouse must sign this form in the Special Spousal Conser	beneficiary for the Retirement Pla	an, Profit Sharing/Savings Plan and/or Savings Plus Plan,
Signature Standard Michael	iddle initial)	Date 10/22/96
Retiree and Survivors Services: Review the information or	both sides of this form. Return a	a copy to the former employee. Place the original in the former
employee's benefits file. Reviewed by	3	10/29/96
Reviewed by	Date Reviewed	P1108-397-0 (10-93)
		Printed in U.S.A.

____, 1996

HENRON CORP. RETTRENE & SUR VINON SERVICES POBOR 5065 SAN RAMON, CA 94583-9615 Change of Beneficiary Designations for Life Insurance Proceeds Re: Policy Number: CHAR IFE GULF RETARKES

To Whom It May Concern:

For estate planning reasons, we have established a Revocable Living Trust and would like to change the primary death beneficiary designation on the above-referenced policy with your company. We hereby revocably change the beneficiary designation so that any proceeds payable as a result of the insured's death shall be paid in one sum to the following:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

I designate my contingent beneficiary to be my spouse, _____

The attached copy of an executed Certificate of Trust verifying the essential terms of our trust document is provided for your records. The Insurer shall not be obligated to inquire into the terms of the trust and shall be discharged from all liability after payment of the death proceeds under the policy as provided herein.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security number under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions.

If this letter is not sufficient and you require your company form to be used to request this change, please send it to us as soon as possible.

P1109

If you need additional information in order to make this change of title, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this transfer to our Living Trust.

Thank you for your immediate attention to this matter.

Sincerely,

ELMER H. BRUNSTING

NELVA E. BRUNSTING

Enclosures CHARNAN FORM

_____, 1996

Re: Change of Beneficiary Designations for Life Insurance Proceeds Policy Number: ______ Social Security Number: ______

To Whom It May Concern:

For estate planning reasons, we have established a Revocable Living Trust and would like to change the primary death beneficiary designation on the above-referenced policy with your company. We hereby revocably change the beneficiary designation so that any proceeds payable as a result of the insured's death shall be paid in one sum to the following:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

I designate my contingent beneficiary to be my spouse, _____

The attached copy of an executed Certificate of Trust verifying the essential terms of our trust document is provided for your records. The Insurer shall not be obligated to inquire into the terms of the trust and shall be discharged from all liability after payment of the death proceeds under the policy as provided herein.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security number under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions.

If this letter is not sufficient and you require your company form to be used to request this change, please send it to us as soon as possible.

If you need additional information in order to make this change of beneficiary designation, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this change of beneficiary to our Living Trust.

Thank you for your immediate attention to this matter.

Sincerely,

ELMER H. BRUNSTING

NELVA E. BRUNSTING

Enclosure (Certificate of Trust)

Designation of Beneficiary of Life Insurance Proceeds (Trust Primary)

Instructions

PURPOSE:

To change the life insurance primary beneficiary designation from the name or names of individuals to the name of your Living Trust.

STEP ONE:

The owner of the policy should send the instruction letter requesting the change of beneficiary and a copy of the Certificate of Trust to either the life insurance agent or to the life insurance company that issued the policy.

STEP TWO:

If additional information is needed to complete the change, the agent or company will notify you directly. If you have not heard anything within four weeks, follow up with another letter.

It is possible that the company will require you to fill out its form to change the beneficiary designation. If that form does not have enough space to write the complete trust name, you may use the following abbreviation:

JOHN DOE or JANE DOE, TRUA, January 1, 1999.

<u>OCT, 14</u>, 1996

DEPT. OF VIETIANANS AFFILIES REGIONAL OF 1945 \$1NS. CENTER P. D.Box 8079 PHIL BOBELPHIA, PA 19101 Change of Beneficiary Designations for Life Insurance Proceeds Re:

Policy Number: <u>*FV* 1708</u> 75 62 Social Security Number: <u>282</u> 32 8905

To Whom It May Concern:

For estate planning reasons, we have established a Revocable Living Trust and would like to change the primary death beneficiary designation on the above-referenced policy with your company. We hereby revocably change the beneficiary designation so that any proceeds payable as a result of the insured's death shall be paid in one sum to the following:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

I designate my contingent beneficiary to be my spouse, <u>UEVA E. BRUNSTING</u>

The attached copy of an executed Certificate of Trust verifying the essential terms of our trust document is provided for your records. The Insurer shall not be obligated to inquire into the terms of the trust and shall be discharged from all liability after payment of the death proceeds under the policy as provided herein.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security number under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions.

If this letter is not sufficient and you require your company form to be used to request this change, please send it to us as soon as possible.

If you need additional information in order to make this change of title, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this transfer to our Living Trust.

Thank you for your immediate attention to this matter.

Sincerely,

ELMER H. BRUNSTING

nahr NELVA E. BRUNSTING

Enclosures

P1115

, 1996

40 STATE LIFE INS. CO 500 FARMENS DRIVE COLUMBUS OH 43235

ATTN: R. GOCHENOUR

2

Re: Change of Beneficiary Designations for Life Insurance Proceeds Policy Number: <u>00322345</u> 700605102 Social Security Number: <u>272-32-5905</u>

To Whom It May Concern:

For estate planning reasons, we have established a Revocable Living Trust and would like to change the primary death beneficiary designation on the above-referenced policy with your company. We hereby revocably change the beneficiary designation so that any proceeds payable as a result of the insured's death shall be paid in one sum to the following:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

I designate my contingent beneficiary to be my spouse, ABLUNE BRUNSTING

The attached copy of an executed Certificate of Trust verifying the essential terms of our trust document is provided for your records. The Insurer shall not be obligated to inquire into the terms of the trust and shall be discharged from all liability after payment of the death proceeds under the policy as provided herein.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security number under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions.

If this letter is not sufficient and you require your company form to be used to request this change, please send it to us as soon as possible.

If you need additional information in order to make this change of beneficiary designation, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this change of beneficiary to our Living Trust.

Thank you for your immediate attention to this matter.

Sincerely,

ELMER H. BRUNSTING

NELVA E. BRUNSTING

Enclosure (Certificate of Trust)

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10/15794, 1996

METHFE COSTOM FOR SERCIENT BENEFICIANY & \$551 Con MAN P.O Box &1758 TULSA, OK 78/21-1758 Change of Beneficiary Designations for Life Insurance Proceeds Re: Policy Number: <u>21-282-000</u>A Social Security Number: 282-32-8905

To Whom It May Concern:

For estate planning reasons, we have established a Revocable Living Trust and would like to change the primary death beneficiary designation on the above-referenced policy with your company. We hereby revocably change the beneficiary designation so that any proceeds payable as a result of the insured's death shall be paid in one sum to the following:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

I designate my contingent beneficiary to be my spouse, NELVA E. BRUNSTING

The attached copy of an executed Certificate of Trust verifying the essential terms of our trust document is provided for your records. The Insurer shall not be obligated to inquire into the terms of the trust and shall be discharged from all liability after payment of the death proceeds under the policy as provided herein.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security number under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions.

If this letter is not sufficient and you require your company form to be used to request this change, please send it to us as soon as possible.

If you need additional information in order to make this change of title, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this transfer to our Living Trust.

Thank you for your immediate attention to this matter.

Sincerely,

ELMER H. BRUNSTING

hunstin NELVA E. BRUNSTING

Enclosures

<u>10/16/96</u>, 1996

ATT CHARE COOK

MIETLIFE 0B0x2006 BURDRA 1160 507-2006

Re: Change of Beneficiary Designations for Life Insurance Proceeds Policy Number: <u>G -164400</u> Social Security Number: <u>282-52</u> 8901

To Whom It May Concern:

For estate planning reasons, we have established a Revocable Living Trust and would like to change the primary death beneficiary designation on the above-referenced policy with your company. We hereby revocably change the beneficiary designation so that any proceeds payable as a result of the insured's death shall be paid in one sum to the following:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

I designate my contingent beneficiary to be my spouse <u>AlleLVA E. BROWSTING</u>

The attached copy of an executed Certificate of Trust verifying the essential terms of our trust document is provided for your records. The Insurer shall not be obligated to inquire into the terms of the trust and shall be discharged from all liability after payment of the death proceeds under the policy as provided herein.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security number under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions.

If this letter is not sufficient and you require your company form to be used to request this change, please send it to us as soon as possible.

If you need additional information in order to make this change of beneficiary designation, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this change of beneficiary to our Living Trust.

Thank you for your immediate attention to this matter.

Sincerely,

ELMER H. BRUNSTING

NELVA E. BRUNSTING

Enclosure (Certificate of Trust)

P1121

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P1123

Assignment of Limited Partnership Interest

Instructions

PURPOSE:

To transfer the title of a Limited Partnership interest from your names as individuals to the name of your Living Trust.

STEP ONE:

Send the instruction letter along with a copy of the Assignment of Limited Partnership Interest, the Certificate of Trust, and the Consent to Assignment to the managing general partner. This will show that you have legally assigned your interest and that, under the trust document, you have the power as Trustees to act as limited partners.

(Some partnerships may not accept the Certificate of Trust and may want to see the longer Affidavit of Trust to verify the trust terms. The Affidavit of Trust is located in your Estate Planning Portfolio.)

If the partnership has a special form that needs to be filled out or wants additional information to complete the transfer, the managing partner will notify you.

STEP TWO:

When the partnership approves the transfer, the managing general partner will return the signed Consent To Assignment form authorizing the change.

STEP THREE:

Place the original of the signed Consent to Assignment next to the original Assignment of Limited Partnership in the funding binder.

STEP FOUR:

If you haven't heard anything within four weeks, follow up with the managing general partner.

, 1996

Re: Limited Partnership

To the Managing General Partner:

We have established a Revocable Living Trust and would like to change the title on our limited partnership interest from our names to the name of our Living Trust as follows:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

We have enclosed a copy of an executed and notarized Certificate of Trust verifying the essential terms of our trust document and the Assignment of Limited Partnership Interest. Also enclosed is a Consent to Assignment form that we request you sign and return to us once the transfer of title is made.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security numbers under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions.

If you need additional information in order to make this change of title, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this transfer to our Living Trust. Thank you for your immediate attention to this matter.

Sincerely,

ELMER H. BRUNSTING

Enclosures

NELVA E. BRUNSTING

Consent to Assignment

The undersigned managing general partner of

_____, a Limited Partnership, hereby consents to the foregoing assignment and approves admission of ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended as a substitute partner with all the rights, privileges and duties of the assignor and subject to all the provisions of the partnership agreement.

Date

Managing General Partner

Assignment of Limited Partnership Interest

ELMER H. BRUNSTING and NELVA E. BRUNSTING, husband and wife, do hereby transfer and assign, without consideration and in order to change formal title only, all right, title and interest which they now have in those Limited Partnerships listed below, to ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

Name:

This assignment was executed on the ____ day of _____, 1996.

ELMER H. BRUNSTING

NELVA E. BRUNSTING

STATE OF TEXAS COUNTY OF

The above document was acknowledged by the said ELMER H. BRUNSTING and NELVA E. BRUNSTING before me the undersigned Notary Public on this the _____ day of ______, 1996.

Notary Public, State of Texas



P1128

Assignment of Money Market Accounts

Instructions

PURPOSE: To transfer the title on money market accounts from your names as individuals to the name of your Living Trust. To change title, new signature cards on file at the financial institution must be executed in the name of your Living Trust.

LOCAL FINANCIAL INSTITUTION

STEP ONE:

Take your Living Trust Portfolio to the financial institution and talk with the person at the New Accounts desk.

STEP TWO:

Ask to have the title on your account changed to the name of your Living Trust. Point out that the trust permits either one of you to transact business on behalf of the trust. Therefore, the signature cards should only require one signature for bank transactions. If the institution permits it, ask to keep the same account numbers on the accounts.

STEP THREE:

Produce a copy of your Certificate of Trust to show the proper name for the account, to show that you are the Trustees and that you have authority to open this type of account in the name of your Living Trust.

STEP FOUR:

Sign the new signature cards.

OUT OF TOWN FINANCIAL INSTITUTION

STEP ONE:

If your money market account is held at a financial institution out of town, send the instruction letter and a copy of the Certificate of Trust. (Some institutions may not accept the Certificate of Trust and may want to see the longer Affidavit of Trust to verify the trust terms. The Affidavit of Trust is located in your Estate Planning Portfolio binder. Be ready to send a copy if it's requested.)

STEP TWO:

When you receive the new signature cards in the mail made out in the name of your Living Trust, sign them as Trustees and send them back to the institution.

ELMER H. BRUNSTING or NELVA E. BRUNSTING 13630 Pinerock Houston, Texas 77079 (713) 464-4391

1996

Re: Change of Title on Money Market Account Account Number: ______ Social Security Number: ______

To Whom It May Concern:

We have established a Revocable Living Trust and would like to change the title on the account described above from our names to the name of our Living Trust as follows:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

We have attached a copy of an executed and notarized Certificate of Trust verifying the essential terms of our trust document. Please send us new signature cards made out in the name of the trust for us to execute.

The signature cards on the account should specify that only one signature (either ELMER H. BRUNSTING or NELVA E. BRUNSTING) is required. This is consistent with the trust agreement as evidenced by the attached Certificate of Trust. Please advise us before making the transfer if there will be any penalty or loss of interest.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security numbers under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions.

If you need additional information in order to make this change of title, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this transfer to our Living Trust.

Thank you for your immediate attention to this matter.

Sincerely,

ELMER H. BRUNSTING

NELVA E. BRUNSTING

Enclosure (Certificate of Trust)

Assignment of Money Market Accounts

ELMER H. BRUNSTING and NELVA E. BRUNSTING, husband and wife, do hereby transfer and assign, without consideration and in order to change formal title only, all right, title and interest which they now have in those Money Market Accounts listed below, to ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

Institution

Account Number

This assignment was executed on the ____ day of _____, 1996.

ELMER H. BRUNSTING

NELVA E. BRUNSTING

STATE OF TEXAS COUNTY OF

The above document was acknowledged by the said ELMER H. BRUNSTING and NELVA E. BRUNSTING before me the undersigned Notary Public on this the day of , 1996.

Notary Public, State of Texas

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P1134

BRUNSTING001563

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Assignment of Mutual Funds Accounts

Instructions

PURPOSE:	To transfer the title on Mutual Fund Accounts from your name as individuals to the name of your Living Trust.		
LOCAL MUTUAL FUND BROKER			
STEP ONE:	Take your Living Trust Portfolio to your broker.		
STEP TWO:	Ask to have title to your account changed to the name of your Living Trust. If the broker permits it, ask to keep the same account numbers on the accounts.		
STEP THREE:	Produce a copy of your Certificate of Trust to show the proper name for the account, to show that you are the Trustees and that you have authority to open this type of account in the name of your Living Trust. (Some institutions may not accept the Certificate of Trust and may want to see the longer Affidavit of Trust to verify the trust terms. The Affidavit of Trust is located in your Estate Planning Portfolio binder.)		
STEP FOUR:	Fill out and sign the attached W-9 IRS form, Payer's Request for Taxpayer Identification Number, and any other forms the mutual fund company may need to make the transfer.		
STEP FIVE:	Your broker will provide you with an Irrevocable Stock or Bond Power form and assist you in filling it out and getting a "Medallion guarantee" for your signature if it is necessary to have one.		

OUT OF TOWN MUTUAL FUND BROKER

If your Mutual Fund broker's office is out of town, take the following steps:

STEP ONE: Call your broker's 1-800 number to get specific instructions. Ask if you need an Irrevocable Stock or Bond Power as it may not be necessary.

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STEP TWO:

If an Irrevocable Stock or Bond Power is required, have your signature "Medallion guaranteed" on that form. Securities law requires that the signatures on any request involving the transfer of ownership of stocks and bonds must be guaranteed (not notarized). Your signature can be "Medallion guaranteed" at the offices of many major brokerage firms or at certain commercial banks or trust companies. Call your local bank or brokerage firm to ask if they provide this service. It is better to have a "Medallion guarantee" instead of a regular guaranteed signature.

STEP THREE:

Send the following package of documents to the Mutual Fund broker:

2.

3.

1. The instruction letter requesting that the accounts be changed to the trust name.

A copy of the one page Certificate of Trust to show the proper name for the account, to show that you are the Trustees and that you have authority to open up this type of account in the trust name. (Some institutions may not accept the Certificate of Trust and may want to see the longer Affidavit of Trust to verify the trust terms. The Affidavit of Trust is located in your Estate Planning Portfolio binder. Be ready to send a copy if it's requested.)

The W-9 IRS form, signed and completed, to provide the necessary tax information for the new account.

4. The Irrevocable Stock or Bond Power form with your signature "Medallion guaranteed."

STEP FOUR:

If they need additional information to complete the transfer, they will notify you directly. If the next month's mutual fund statement is in the name of your trust, you'll know your request has been honored. If not, follow up with the company.

ELMER H. BRUNSTING or NELVA E. BRUNSTING 13630 Pinerock Houston, Texas 77079 (713) 464-4391

. 1996

Re: Change of Title on Mutual Fund Account Account Number: ______ Social Security Number: _____

To Whom It May Concern:

We have established a Revocable Living Trust and would like to change the title on the mutual fund account described above from our names to the name of our Living Trust as follows:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

We have attached a copy of an executed and notarized Certificate of Trust verifying the essential terms of our trust document along with a W-9 IRS form and a "Medallion guaranteed" Irrevocable Stock or Bond Power.

Please be advised that these instructions should not be followed if the subject account is an IRA.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security numbers under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions.

If you need additional information in order to make this change of title, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this transfer to our Living Trust.

Thank you for your immediate attention to this matter.

Sincerely,

ELMER H. BRUNSTING

NELVA E. BRUNSTING

Enclosures

IRREVOCABLE STOCK OR BOND POWER

FOR VALUE RECEIVED, the undersigned does hereby sell, assign and transfer to:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

Social Security Number - _____

IF STOCK, { COMPLETE {	shares of the stock of		
THIS { PORTION {	represented by Certificates No.(s) inclusive,		
	standing in the name of the undersigned on the books of said Company.		
IF BONDS, { COMPLETE {	bonds of		
THIS { PORTION {	in the principal amount of \$ No.(s) inclusive,		
{	standing in the name of the undersigned on the books of said company.		
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The undersigned	do hereby irrevocably constitute and appoint, transfer agent, to transfer the said stock(s) or bond(s)		
the case may be, on the premises.	, transfer agent, to transfer the said stock(s) or bond(s) books of said Company, with full power of substitution in		
the case may be, on the premises.	, transfer agent, to transfer the said stock(s) or bond(s)		
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the case may be, on the premises.	, transfer agent, to transfer the said stock(s) or bond(s) books of said Company, with full power of substitution in day of, 1996. SIGNATURE GUARANTEED: By:		
the case may be, on the premises. DATED this	, transfer agent, to transfer the said stock(s) or bond(s) books of said Company, with full power of substitution in , 1996. SIGNATURE GUARANTEED: By:		
the case may be, on the premises. DATED this	, transfer agent, to transfer the said stock(s) or bond(s) books of said Company, with full power of substitution in day of, 1996. SIGNATURE GUARANTEED: By:		

Assignment of Mutual Funds

ELMER H. BRUNSTING and NELVA E. BRUNSTING, husband and wife, do hereby transfer and assign, without consideration and in order to change formal title only, all right, title and interest which they now have in the Mutual Funds listed below, to ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

Institution		Mutual Fund	Account Number
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This assignment was	executed c	on the day of	, 1996.

ELMER H. BRUNSTING

NELVA E. BRUNSTING

STATE OF TEXAS

The above document was acknowledged by the said ELMER H. BRUNSTING and NELVA E. BRUNSTING before me the undersigned Notary Public on this the _____ day of ______, 1996.

Notary Public, State of Texas



P1141

BRUNSTING001570

Oil, Gas, and Mineral Interests

Instructions

All mineral interests should be titled in the name of your trust. The proper document to transfer title to mineral interests in Texas depends on how the assets came into existence. Those rights may be an interest in real estate or an interest in personal property.

The deed, lease, working interest agreement, division order, etc. must be examined in order to determine the exact method by which such right should be transferred to your trust. Accordingly, a copy of the document should be sent to our offices for review so that we can prepare the necessary transfer document. There is a nominal fee charged for the preparation of this document.

Assignment of Oil, Gas, and Mineral Interests

ELMER H. BRUNSTING and NELVA E. BRUNSTING, husband and wife, do hereby transfer and assign, without consideration and in order to change formal title only, all right, title and interest which they now have in that Oil, Gas, and Mineral Interest listed below, to ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

Oil, Gas, and Mineral Interest Assigned

This assignment was executed on the ____ day of _____

. 1996.

ELMER H. BRUNSTING

NELVA E. BRUNSTING

STATE OF TEXAS COUNTY OF ____

The above document was acknowledged by the said ELMER H. BRUNSTING and NELVA E. BRUNSTING before me the undersigned Notary Public on this the _____ day of ______, 1996.

Notary Public, State of Texas

P1144

BRUNSTING001573

Assignment of Personal Property

Instructions

PURPOSE:

To transfer **newly acquired** items of personal property from you as individuals to your Living Trust. Personal property means all of the items in your possession that don't have specific documents of title. This includes all of your furniture, appliances, books, sporting equipment, etc. It also includes your personal effects and any jewelry. If you have any items of valuable personal property like original works of art or collections, these should be described specifically.

NOTE:

All personal property owned at the time your trust was signed was transferred to the name of the trust at that time. For your convenience, the original Assignment of Personal Property is stored in your Estate Planning Portfolio binder behind the Title Transfer Documents.

In the Assignment of Personal Property, generic categories of personal property that everyone owns are automatically listed. In addition, descriptions of any specific items that you provided are listed.

Assignment of Personal Property

ELMER H. BRUNSTING and NELVA E. BRUNSTING, husband and wife, do hereby transfer and assign, without consideration and in order to change formal title only, all right, title and interest which they now have in that Personal Property listed below, to ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

Personal Property Assigned

ELMER H. BRUNSTING

NELVA E. BRUNSTING

STATE OF TEXAS COUNTY OF _____

The above document was acknowledged by the said ELMER H. BRUNSTING and NELVA E. BRUNSTING before me the undersigned Notary Public on this the _____ day of ______, 1996.

This assignment was executed on the ____ day of _____, 1996.

Notary Public, State of Texas

Assignment of Promissory Note

Instructions

PURPOSE:

To transfer your interest under a Promissory Note from you as individuals to your Living Trust.

STEP ONE:

Send the instruction letter to the debtor under the note. It is a good idea to attach a copy of the note to the letter to let the debtor immediately see evidence of the debt. The letter explains that you have legally assigned to your trust your right to receive payments under the promissory note.

(There is no need to send any portion of your trust document to the debtor.)

STEP TWO:

If the next payment you receive under the terms of the note is made out to your Living Trust, you'll know that the debtor received your letter and understood what needed to be done. If the next payment is made out to you personally, you should contact the debtor and ask that future payments be made out to the trust.

NOTE:

If the debtor refuses to cooperate and continues to make the payments to you personally, it is not really a serious problem. All checks received by you personally can be deposited in a trust bank account which will automatically convert the funds to trust property. Because the Assignment of Note legally transferred your interest when it was signed, upon your death any interest that remains in the note will be administered by the trust.

ELMER H. BRUNSTING or NELVA E. BRUNSTING 13630 Pinerock Houston, Texas 77079 (713) 464-4391

1996

Re: Transfer of Beneficial Interest in Promissory Note

To Whom It May Concern:

We have established a Revocable Living Trust and have assigned our interest in the unpaid note owed by you from our names to the name of our Living Trust.

We have attached a copy of the note under which you are now making payments. Please make all future payments under the Note to:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

Because we are the Trustees of our trust, you can continue to send your payments to the same address you have used in the past. The only difference will be that future payments are to be made payable to the BRUNSTING FAMILY LIVING TRUST. If you have any questions regarding this change, please contact us right away at the above address or by telephone at (713) 464-4391.

Sincerely,

ELMER H. BRUNSTING

NELVA E. BRUNSTING

Enclosure (Promissory Note)

Assignment of Note

ELMER H. BRUNSTING and NELVA E. BRUNSTING, husband and wife, do hereby transfer and assign, without consideration and in order to change formal title only, all right, title and interest which they now have in the Notes listed below to ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

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	· · · · ·	· · ·	· · · · · · · · · · · · · · · · · · ·
This assignment was executed on the _	day of		, 1996.
		· · ·	
	ELMER H. H	BRUNSTING	
	NELVA E. B	RUNSTING	
STATE OF TEXAS COUNTY OF			
The above document was acknow NELVA E. BRUNSTING before me th of, 1996.			

Notary Public, State of Texas

P1150

BRUNSTING001579

P1151

Real Estate Deed

Instructions

1. All real estate should be titled in the name of your trust. The proper document used to transfer title to real estate in Texas is a General Warranty Deed. A Quitclaim Deed is not appropriate for this purpose in Texas.

2. Since a General Warranty Deed is a legal document, you should let our office prepare it for you to make sure it complies with all legal requirements. You should provide us with a copy of the legal description of any real estate which you own so that we will have the information we need to prepare the deed for your property. The cost of the deed to your homestead is included in the original trust fee. A nominal fee is charged for the preparation of each additional deed.

If you own property in other states, you should consult an attorney in each state to insure that all real property outside the state of Texas is properly transferred to your trust. This will avoid probate proceedings in other states regarding your real estate.

3.

BRUNSTING001581

P1153

BRUNSTING001582

5

Assignment of Sole Proprietorship

Instructions

PURPOSE:

To transfer the ownership of your sole proprietorship business from you as individuals to your Living Trust. A sole proprietorship is a business that is basically an extension of you. It files no separate tax return because all income and deductions are reported on your personal income tax returns. It is not a partnership or a corporation and has no separate legal identity other than a name under which you may be doing business.

NOTE:

In the Assignment of Sole Proprietorship, ownership of all the assets of your business are transferred to your trust. Because your goal is to avoid guardianship and probate on these assets in the event of your disability or death, the execution of the Assignment should be sufficient. If you have a fictitious business name statement on file for your business, you should amend that filing to substitute the trust name as the owner of the enterprise.

Assignment of Sole Proprietorship

ELMER H. BRUNSTING and NELVA E. BRUNSTING, husband and wife, do hereby transfer and assign, without consideration and in order to change formal title only, all right, title and interest which they now have in that Sole Proprietorship,_____

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

to:

This assignment includes all of the interest of each of the undersigned in the assets and properties of the sole proprietorship, of whatsoever kind and character, whether tangible, intangible, real, personal or mixed, and wherever located, including without limitation all cash, cash equivalents, bank accounts, accounts receivable, stocks, bonds, notes, cash surrender value of insurance policies, inventories, deposits, goodwill, and all other supplies, materials, work in process, finished goods, equipment, machinery, furniture, fixtures, claims and rights under leases, contracts, notes, evidences of indebtedness, purchase and sales orders, copyrights, service marks, trademarks, trade names, trade secrets, patents, patent applications, licenses, royalty rights, deposits, and rights and claims to refunds and adjustments of any kind, together with all policies of insurance thereon but subject to any liens thereon.

This assignment was executed on the ____ day of _____, 1996.

ELMER H. BRUNSTING

NELVA E. BRUNSTING

STATE OF TEXAS COUNTY OF

The above document was acknowledged by the said ELMER H. BRUNSTING and NELVA E. BRUNSTING before me the undersigned Notary Public on this the _____ day of ______, 1996.

Notary Public, State of Texas

P1155

BRUNSTING001584

ELMER H. BRUNSTING or NELVA E. BRUNSTING 13630 Pinerock Houston, Texas 77079 (713) 464-4391

<u>10/18____, 1996</u>

EXYON SAANEHOLDER INVEST MENT PROGRAM POBA Stock Z BOSTON MA 0 2241-0742 Change of Title on Dividend Reinyestment Plan Accounts Re:

Account Number(s): $\frac{102 - 9975}{282 - 328905}$ Social Security Number: $\frac{282 - 328905}{282 - 328905}$

To Whom It May Concern:

A - 0

We have established a Revocable Living Trust and would like to change the title on the DRIP account described above from our names to the name of our Living Trust as follows:

> ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

This title change also applies to all reinvestment account(s) containing stock or dividends under this plan.

We have attached a copy of an executed and notarized Certificate of Trust verifying the essential terms of our trust document and a signed "Medallion guaranteed" Irrevocable Stock or Bond Power.

The title information on the account should specify that only one signature (either ELMER H. BRUNSTING or NELVA E. BRUNSTING) is required. This is consistent with the trust agreement as evidenced by the attached Certificate of Trust.

Please be advised that these instructions should not be followed if the subject account is an IRA.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security numbers under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions.

BRUNSTING001586

If you need additional information in order to make this change of title, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this transfer to our Living Trust.

Thank you for your immediate attention to this matter.

Sincerely,

ELMER H. BRUNSTING

has 4 unsti E. BRU TING

Enclosures

Substitute W-9 Certification of Taxpayer Identification Number

Name of Company: EXXON CORPORATION

Section A:

As a security holder of the above corporation, you are requested to sign and return this certification.

Enter your correct tax identification number, sign and date section C and return this certification. Failure to provide your taxpayer identification number will result in 31 percent withholding.

<u>Tax I.D. No.</u>

The Taxpayer Identifying Number for individuals is his/her Social Security number. Enter Taxpayer Identifying Number below:

Note: In addition to providing your signature in Section C, please print or type your name and address on the bottom portion of this form.

Section C:

Under penalties of perjury, I certify (1) that the number shown on this form is my correct Taxpayer Identification Number and (2) that I am not subject to backup withholding either because I have not been notified that I am subject to backup withholding as a result of a failure to report all interest or dividends, or the Internal Revenue Service has notified me that I am no longer subject to backup withholding.

Bleensterry Date Signature

Note: If you have been notified that you are subject to backup withholding due to notified payee underreporting, and if you have not received a notice from the IRS advising you that backup withholding has terminated, strike out the language in Clause 2 of Section C.

Name:	·	· ·
Address:		

IRREVOCABLE STOCK OR BOND POWER

FOR VALUE RECEIVED, the undersigned does hereby sell, assign and transfer to:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

Social Security Number - 282-32-8905

IF STOCK, COMPLETE THIS PORTION

Exxon C	of the	COM	MON	stock	of
FXXON C	DRPC	DRA-TTO	N		_
represented by Cert	ificates l	No.(s) <u>C</u>	5052	201	_
0020/326) 9		inclu		
	0.1		a .a		

standing in the name of the undersigned on the books of said Company.

IF BONDS, COMPLETE THIS PORTION

bonds of in the principal amount of \$ No.(s) inclusive, standing in the name of the undersigned on the books of said Company.

The undersigned do hereby irrevocably constitute and appoint <u>THE FIRST</u> MATIONAL BANK of Boston, transfer agent, to transfer the said stock or bond(s), as the case may be, on the books of said Company, with full power of substitution in the premises.

By:

By

DATED this 21 day of 11111

(713)4644391

ELMER H. BRU

E. BRUNSTING

SIGNATURE GUARANTEED: TURE GUARANTEED DALLION GUARANT K OF AMERICA

9001693 SECURITIES TRANSFER AGENTS MEDALLION PROGRAM

SIGNATURE GUARANTEED: NATURE GUARANTEED EDALLION GUABANTEED BANK OF AMERICANEX 211

RIZED SIGNATION



Dear Shareholder:

Thank you for your recent request for the instructions to transfer shares of Exxon Corporation.

Enclosed are the transfer instructions, a glossary of terms, a W-9 certification form and a stock power form. Please follow the instructions thoroughly, and return certificates (if applicable) and required documentation together in one envelope to the following address:

Bank of Boston P.O. Box 9156 Boston, MA 02205-9156

If you are mailing stock certificates, we recommend you use certified or registered mail for your protection. If you choose to insure your package, insure it for two percent of the current market value of the stock certificates. This is what it would cost to replace lost or stolen certificates.

If you need any further assistance, please call us toll free at (800) 252-1800 from 8:00 a.m. to 7:00 p.m. Eastern Time to speak with a customer service representative. For certain routine information, you may call our toll free number 24 hours a day, 7 days a week and access our automated telephone system.

Sincerely, Shareholder Services Bank of Boston

Enclosures

ELMER H. BRUNSTING or NELVA E. BRUNSTING 13630 Pinerock Houston, Texas 77079 (713) 464-4391

. 1996 EXION SHAREHOLDER INVEST IN BOX PROGRAM P.OBOX 39 9116 130310 MA 02705-9150

Re: Change of Title on Dividend Reinvestment Plan Accounts Account Number(s): <u>3300</u> /02-9995 Social Security Number: <u>282328905</u>

To Whom It May Concern:

We have established a Revocable Living Trust and would like to change the title on the DRIP account described above from our names to the name of our Living Trust as follows:

> ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

This title change also applies to all reinvestment account(s) containing stock or dividends under this plan.

We have attached a copy of an executed and notarized Certificate of Trust verifying the essential terms of our trust document and a signed "Medallion guaranteed" Irrevocable Stock or Bond Power.

The title information on the account should specify that only one signature (either ELMER H. BRUNSTING or NELVA E. BRUNSTING) is required. This is consistent with the trust agreement as evidenced by the attached Certificate of Trust.

Please be advised that these instructions should not be followed if the subject account is an IRA.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security numbers under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions.

THIS SHIPMENT IS INSURED FOR REPLACEMENT IN CASE OF LOSS IN TRANSIT. 100 :BÂNK OF BOSTON PO BOX 644 BOSTON WE ENCLOSE THE FOLLOWING DESCRIBED SECURITIES. MA 02102 0644 COMPANY ORBITAL SCIENCES ISSUE: COMMON SHARES: 1,508. ISSUE DATE: 10/28/96 MAIL DATE: 10/29/96 CUSIP: 685564106 MAILED ELMER BRUNSTING NELVA E BRUNSTING 13630 PINEROCK T0: HOUSTON TX 77079 5914 BATCH: MC50614

P1163

BRUNSTING001592

ELMER H. BRUNSTING or NELVA E. BRUNSTING 13630 Pinerock Houston, Texas 77079 (713) 464-4391

22 ____, 1996

THE FIRST NATIONAL BANK OF BOSTON INVESTOR RELATIONS MALL STOP 45-02-64 P.OBOX 644 BOSTON, MA. 02102-0644

> Re: Change of Title on Enclosed Stock Certificates Stock Certificate No(s). <u>DebitTAL Sciences FBU-6017</u> FBU-6235 Social Security Number: <u>282-32-8965</u>

To Whom It May Concern:

We have established a Revocable Living Trust and would like to change the title on the attached stock certificates from our names to the name of our Living Trust as follows:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

We have enclosed a Certificate of Trust verifying the essential terms of our trust along with our stock certificates. An executed, Medallion signature guaranteed Irrevocable Stock Power has been mailed to you in a separate envelope.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security numbers under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions. The attached W-9 IRS form, Payer's Request for Taxpayer Identification Number, is provided for your records.

If you need additional information in order to make this change of title, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this transfer to our Living Trust.

Thank you for your immediate attention to this matter.

Sincerely,

ELMER H. BRUNSTING

<u>Nehra E. Breinsting</u> NELVA E. BRUNSTING

Enclosures

IRREVOCABLE STOCK OR BOND POWER

FOR VALUE RECEIVED, the undersigned does hereby sell, assign and transfer to:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

Social Security Number - 282 - 32 - 8905

IF STOCK, COMPLETE THIS PORTION $\frac{| \nabla U \mathcal{S} | \text{ shares of the } \underline{(U \mathcal{S} | \mathcal{S$

IF BONDS,	{ bonds of
COMPLETE THIS PORTION	{ in the principal amount of \$ No.(s) inclusive,
	<pre>standing in the name of the undersigned on the books- of said Company.</pre>

The undersigned do hereby irrevocably constitute and appoint <u>THE PIRST MATROMM</u> <u>BRACE BOSTON</u>, transfer agent, to transfer the said stock or bond(s), as the case may be, on the books of said Company, with full power of substitution in the premises.

DATED this 22 day of October, 1996.

SIGNATURE GUARANTEED: SIGNATURE GUARANTEED MEDALLION GUARANTEED Bv: OF AMERICA TEXAS ELMER H. BRUNSTING SECURITIES TRANSFER AGENTS MEDALLION PROGRAM^{SH} SIGNATURE GUARANTEED: By: SIGNATURE GUARANTEED MEDALLION GUARANTEED BANK OF AMERICA TEXAS, N.A. (0219) X9001693 SECURITIES TRANSFER AGENTS MEDALLION PROGRAM P1166

Returned - 10/30/96 one restrict for 602 stare

ELMER H. BRUNSTING or NELVA E. BRUNSTING 13630 Pinerock Houston, Texas 77079 (713) 464-4391

CHEVRON CORPORATION P.O. BOX 7139 SANFRANSISCO, CA 94/20-7139

Re: Change of Title on Dividend Reinvestment Plan Accounts Account Number(s): <u>572A28819</u>, <u>5774</u>52182 Social Security Number: <u>2957715498</u> Z454715497

To Whom It May Concern:

We have established a Revocable Living Trust and would like to change the title on the DRIP account described above from our names to the name of our Living Trust as follows:

> ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

This title change also applies to all reinvestment account(s) containing stock or dividends under this plan.

We have attached a copy of an executed and notarized Certificate of Trust verifying the essential terms of our trust document and a signed "Medallion guaranteed" Irrevocable Stock or Bond Power.

The title information on the account should specify that only one signature (either ELMER H. BRUNSTING or NELVA E. BRUNSTING) is required. This is consistent with the trust agreement as evidenced by the attached Certificate of Trust.

Please be advised that these instructions should not be followed if the subject account is an IRA.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security numbers under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions.

Thank you for your immediate attention to this matter.

Sincerely,

Elmert B ELMER H. BRUNSTING

Netra E. Brunsti NELVA E. BRUNSTING

Enclosures

2

IRREVOCABLE STOCK POWER

FOR VALUE RECEIVED, the undersigned do hereby sell, assign and transfer to:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

Social Security Number - 282 - 32 - 8905

 $\frac{612}{CKEVROW} \text{ shares of the } \frac{CDMMON}{CKEVROW} \text{ stock of } \text{ stock of } \text{ represented by Certificates No.(s)} \\ \frac{5E72428819}{2QSET13498} \frac{2QSET15497}{2QSET15497} \text{ inclusive } \text{ standing in the name of the undersigned on the books of } \text{ said Company.} \\ \end{array}$

The undersigned do hereby irrevocably constitute and appoint

IMPORTANT - READ CAREFULLY

The signatures to this power must correspond with the names as written upon the face of the certificates or bonds in every particular without alteration or enlargement or any change whatsoever. The Medallion signature guarantee should be made by a member or member organization of the New York Stock Exchange, members of other exchanges having signatures on file with the transfer agent or by a commercial bank or trust company having its principal office or correspondent in the City of New York.

Assignment of Stocks

ELMER H. BRUNSTING and NELVA E. BRUNSTING, husband and wife, do hereby transfer and assign, without consideration and in order to change formal title only, all right, title and interest which they now have in the Stock Certificates listed below, to ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

Company	Certificate Number
CHEVRON CORPORATION	SF 2A28819
	SFZA 52182
· · · · · · · · · · · · · · · · · · ·	20 SFt 15 498
	ZQSF-15497
This assignment was executed on the day o	f . 1996.

Elmer H. BRUNSTING

NELVA E. BRUNSTING

STATE OF TEXAS Maris COUNTY OF

KATHRYN CARR-BOWLIN My commission expires July 24, 1997

The above document was acknowledged by the said ELMER H. BRUNSTING and NELVA E. BRUNSTING before me the undersigned Notary Public on this the $\frac{2}{day}$ of $\frac{1}{dtolus}$, 1996.

Soular

Notary Public, State of Texas

ELMER H. BRUNSTING or NELVA E. BRUNSTING 13630 Pinerock Houston, Texas 77079 (713) 464-4391

_____, 1996

CHIBE MELLON SHAMPHOLDER SERV. STOCK TRANSFER WASHINGTON BRIDGE STATION P.O.Box 469, WEW, XONK, N.Y. 10033 Change of Title on Enclosed Stock Certificates Re: Stock Certificate No(s). Social Security Number: <u>464-43-91</u> 282-32-8905

To Whom It May Concern:

We have established a Revocable Living Trust and would like to change the title on the attached stock certificates from our names to the name of our Living Trust as follows:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

We have enclosed a Certificate of Trust verifying the essential terms of our trust along with our stock certificates. An executed, Medallion signature guaranteed Irrevocable Stock Power has been mailed to you in a separate envelope.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security numbers under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions. The attached W-9 IRS form, Payer's Request for Taxpayer Identification Number, is provided for your records.

If you need additional information in order to make this change of title, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this transfer to our Living Trust.

If you need additional information in order to make this change of beneficiary designation, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this change of beneficiary to our Living Trust.

Thank you for your immediate attention to this matter.

Sincerely,

ELMER H. BRUNSTING

netra E NELVA E. BRUNSTING

Enclosure (Certificate of Trust)

P1172

IRREVOCABLE STOCK/BOND POWER FOR VALUE RECEIVED, the undersigned does (do) hereby SELL, ASSIGN and TRANSFER TO: ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUSTdated October 10, 1996 as amended. **Complete Address:** 30 PINEROCK, HOUSTON, TX 77079 282-32-8905 Social Security # or Taxpayer Identification #: 480 shares of the Comment stock of ORCARE & COMPANY IF STOCK, represented by certificate No.(s) NO 52006, NO 62733, NO65 COMPLETE SP000982, SIS831, NA234514 THIS Cut Hen PORTION standing in the name of the registered holder(s) on the books of said Company. **IF BONDS**, bonds of OMPLETE 15 represented by certificate No.(s) THIS in the principal amount of \$ PORTION standing in the name of the registered holders on the books of said Company The undersigned does (do) hereby irrevocably constitute and appoint _______ MEALON SIGARE/Johna SEPUCES _____ attorney to transfer the said stock or bond(s), as the case may be, on the books of said Company with full power of substitution in the premises. SIGNATURE GUARANTEED BY PERSON EXECUTING THIS POWER SIGNS HERE SIGNATURE GUARANTEED LION GUAB **IMPORTANT:** Please mark the box if this transfer request also covers shares held in your dividend (0219)X9001693 reinvestment plan account. HES TRANSFER AGENTS MEDALLION PROGRAM PLEASE KEEP SHARPS IN SAFE KEEPING (YOU HOLD) COPA Juit BON DIVIDEND REINVESTING (CANDIS BRING RETURNIED TO PITTS BURGH.)

Assignment of Stocks

Instructions

PURPOSE:

To transfer the title of individual certificates of publicly traded stock in your possession to the name of your Living Trust.

FIRST WAY:

OPENING A BROKERAGE ACCOUNT (the easiest way)

If you want to avoid the expense, effort, and possibility of loss by the postal service, call a local stock broker and inquire about opening a brokerage account for your portfolio. Under this arrangement the brokerage firm holds onto the actual stock certificates and collects the interest on your behalf. Your ownership, transactions and income are all reported to you on periodic statements, including a year end summary to be used in preparing your income tax returns. The brokerage account should be registered in the name of your Living Trust. There is very little risk under these accounts because they are generally insured for at least \$500,000 in the event of a brokerage firm failure.

SECOND WAY:

AY: HAVE A BROKER CHANGE STOCKS FOR YOU

If you want to keep the stock certificates yourself, without opening an account, some brokerage firms will charge you a flat fee of \$15.00 to \$30.00 per bond to transfer them into the name of your trust for you.

THIRD WAY:

SEND THE CERTIFICATES TO THE TRANSFER AGENT YOURSELF (the most complicated way)

NOTE:

It is possible that the Transfer Agent will <u>not</u> issue new certificates because by 1998 almost all companies will be making these entries and transfers electronically. Call your Transfer Agent's 1-800 number to determine if you will receive newly-issued certificates. If new certificates will <u>not</u> be issued, we recommend you use the first way outlined above to transfer title of your stocks to your Living Trust. STEP ONE:

Fill out the attached Irrevocable Stock Power form for each entity for which you have a stock certificate. You must write in the following information:

- 1. Your social security number
- 2. The total number of stock certificates
- 3. Name of the company or entity issuing the stocks
- 4. Certificate numbers of the stocks
- 5. Name of Stock Transfer Agent
- 6. Date

Do not sign the form until your signature can be guaranteed with a "Medallion guarantee". Securities law requires that the signatures on any request involving the transfer of ownership of stocks and bonds must be guaranteed (not notarized). Your signature can be guaranteed with a "Medallion guarantee" at the offices of many major brokerage firms or certain commercial banks or trust companies. Call your local bank or brokerage firm to ask if they provide this service. You must have a "Medallion guarantee." A regular guaranteed signature will not always suffice.

It is safer to mail the Irrevocable Stock Power and the stock certificates in a separate envelope to reduce the risk of fraudulent transfer if the documents should get into the wrong hands.

STEP TWO:

On the instruction letter, fill in the name and address of the stock Transfer Agent for the issuing company or entity and sign it. The name and address of the Transfer Agent will usually be identified either on the actual stock certificate or on papers accompanying your interest checks.

STEP THREE:

Assemble the following package of documents to send to the Transfer Agent of the stock issuer:

- 1. The instruction letter requesting that the certificates be changed to the trust name.
- 2. The one page Certificate of Trust to show that you are the Trustee and that you have authority to hold stocks in the trust name. (Some Transfer Agents may not accept the Certificate of Trust and may want to see the longer Affidavit of Trust to verify the trust terms. The Affidavit of Trust is located in your Estate Planning Portfolio. Be ready to send a copy if it's requested.)

The W-9 IRS form, signed and completed. This will provide the necessary tax information for the transfer.
 The original stock certificates.

STEP FOUR:

Mail the package to the Transfer Agent by registered, insured mail to reduce the consequences of lost certificates.

STEP FIVE:

If the Transfer Agent needs additional information to complete the transfer, he/she will notify you directly. If you haven't heard back from the Transfer Agent within six weeks, follow up with another letter.

BRUNSTING001605

ELMER H. BRUNSTING or NELVA E. BRUNSTING 13630 Pinerock Houston, Texas 77079 (713) 464-4391

, 1996

Re: Change of Title on Enclosed Stock Certificates Stock Certificate No(s). Social Security Number:

To Whom It May Concern:

We have established a Revocable Living Trust and would like to change the title on the attached stock certificates from our names to the name of our Living Trust as follows:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

We have enclosed a Certificate of Trust verifying the essential terms of our trust along with our stock certificates. An executed, Medallion signature guaranteed Irrevocable Stock Power has been mailed to you in a separate envelope.

Please note that no new tax ID number is required for this Grantor trust. We are required to use our social security numbers under IRS Regs. 1.671-4(b) and 301.6109-1(a)(2) for all trust transactions. The attached W-9 IRS form, Payer's Request for Taxpayer Identification Number, is provided for your records.

If you need additional information in order to make this change of title, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this transfer to our Living Trust.

Thank you for your immediate attention to this matter.

Sincerely,

ELMER H. BRUNSTING

NELVA E. BRUNSTING

Enclosures

IRREVOCABLE STOCK POWER

FOR VALUE RECEIVED, the undersigned do hereby sell, assign and transfer to:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

Social Security Number - ____

_____ shares of the ______ stock of

represented by Certificates No.(s)

standing in the name of the undersigned on the books of said Company.

The undersigned do hereby irrevocably constitute and appoint _______, transfer agent, to transfer the said stock on the books of said Company, with full power of substitution in the premises.

SIGNATURE GUARANTEED:

By:___

ELMER H. BRUNSTING

SIGNATURE GUARANTEED:

By:_

NELVA E. BRUNSTING

IMPORTANT - READ CAREFULLY

The signatures to this power must correspond with the names as written upon the face of the certificates or bonds in every particular without alteration or enlargement or any change whatsoever. The Medallion signature guarantee should be made by a member or member organization of the New York Stock Exchange, members of other exchanges having signatures on file with the transfer agent or by a commercial bank or trust company having its principal office or correspondent in the City of New York.

Assignment of Stocks

ELMER H. BRUNSTING and NELVA E. BRUNSTING, husband and wife, do hereby transfer and assign, without consideration and in order to change formal title only, all right, title and interest which they now have in the Stock Certificates listed below, to ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

Certificate Number

This assignment was executed on the ____ day of _____, 1996.

ELMER H. BRUNSTING

NELVA E. BRUNSTING

STATE OF TEXAS COUNTY OF

The above document was acknowledged by the said ELMER H. BRUNSTING and NELVA E. BRUNSTING before me the undersigned Notary Public on this the day. of , 1996.

Notary Public, State of Texas

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P1181

Bureau of the Public Debt (Revised February 1995)		PERSONAL TRUST ESTATE	MOTES
States is a crime punisha	tructions in filling out this form. You should be ble by imprisonment of not more than five years 29 provides for civil penalties for the maker of a l 0, plus treble the amount of the Government's da PRINT IN INK OR T	s or a fine up to \$250,000, or both, unc alse or fraudulent claim to the United S	ter 18 U.S.C. 287 and 18 U.S.C. 3571
TO: Federal Reserve Bank (The a)	BEFORE FILLING OUT THIS FORM, R oplicable statement(s) below MUST be comp rejection of the transa	EAD TAX LIABILITY NOTICE ON PAC leted. Failure to furnish this informa ction. See instructions.)	GE 3 ation could cause
1. I (we) hereby request reissue \$38,023	of the bonds described on the reverse hereof i	n the form set out in item 7 below to the	e extent of
instructions on page 3 of this			
a. 📈 was created by 🟒	BLMPRH. BRUNSTING &	NELUA E BRUNST	TING
b was created by son	ne other person and	owner, coowner, or both coowners creating	irusij
(i) I am (one of u	s is) a beneficiary of the trust.		
(ii)		, a benefic	ciary of the trust, is related
to	(Name)	as	
	(Name of owner or coowner)	(Giv	ve exact relationship)
3. You must check box a. or b.	SEE "TAX LIABILITY" SECTION OF INSTRUC	TIONS):	
 deferred accumulate I (we) certify that, fo deferred accumulate for the taxable year to the Internal Reve H/HH bonds as well 4. ELM Kut H Brund 5. The trust was created on 6. ELL BULK (Name is the principal coowner of all transaction requested herein inheritance or legacy, or as a 	r federal income tax purposes, I (we) will be tre ed interest on the surrendered bonds. r federal income tax purposes, I (we) will not be ed interest on the surrendered bonds, and there in which the bonds are reissued to the trust. I (in nue Service by the agent that processes the tra as interest earned on E/EE bonds from the issu <u>as interest earned on E/EE bonds from the issu</u> <u>as interest earned on E/EE bonds from the issu</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Day/Year)</u> <u>(Month/Da</u>	treated as owner(s) of the portion of th fore, I (we) <u>will include</u> the tax-deferred we) am aware that a 1099 INT will be is insactions. The interest which will be re- ue date until the date of reissue. Je/are the trustee/co-trustees of the Je/are the trustee/co-trustees of the Security Account number is uchased the bonds with his or her own issued in coownership form, provided the bonds. Both registrants are consider	the trust represented by any tax- accumulated interest in gross income assued and the interest will be reported aported includes deferred interest on trust. trust. UHB 16/27/91 UBB 20/27/91 UBB 20
7. Form in which bonds	Trustees, under the BRUNSTING FAN	A E. BRUNSTING, Trustees, of AILY LIVING TRUST dated Oct	ober 10, 1996,
are to be reissued.	as amended. 13630 PINAROCK	HOUSTON TX	77079
(Taxpayer identifying number Assigned to Trust) If the new bonds are not to be	(Employer Identification Number)	(Address)	2 – 3 2 – 8 9 0 5 (Social Security Account Number)
delivered to address shown the deliver them to:	13630 PINGA	Name)	ł
\sim	Houston	(Street Address)	77079
	(City or town)	(State)	(ZIP Code)
C	OWNER AND OTHER REGISTRANTS MUST SIGN A	ND HAVE THEIR SIGNATURE CERTIFIED	ON PAGE 2

REQUEST FOR REISSUE OF UNITED STATES SAVINGS BONDS/NOTES

PD F 1851

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Department of the Treasury

SEE INSTRUCTIONS FOR PRIVACY ACT AND PAPERWORK REDUCTION ACT NOTICE

P1182

Under penalty of perjury, I, the undersigned grantor (creator) of the trust, certify that the above taxpayer identification number assigned to the trust is correct; and that I am not subject to backup withholding either (i) because I have not been notified that I am subject to backup withholding (as a result of a failure to report all interest or dividends), or (ii) because I have been notified by the Internal Revenue Service that I am no longer subject to backup withholding. I further certify that the trust estate is not subject to backup withholding for one of the aforesaid reasons. (See Item 3 of the instructions on page 3.) (If an employer identification number, i.e., 12-3456789, has been assigned to the trust estate, then the trustee must furnish an I.R.S. Form W-9.)

(Signature of O (Signature of coowner or beneficiary) 0 72075 inuo (Home Address) (Home Address) -30-4 (Social Security Account Numbe Account Number 464-43 439 (1/3) 464 Daytime Telephone Number **Daytime Telephone Number** NUNSTANG whose m¥ I CERTIFY that <u>E</u> whose I CERTIFY that_ personally appeared before identify is well-known or proved to me identify is well-known or proved to me, personally appeared before 19 M me this me thi (City or State) (City or State) and signed the above request, acknewledging the same to be a free act and signed the above request, acknowledging the same to be a free act and deed. and deed. BANK OF AMERICA TEXAS BANK OF AMERICA TEXAS TELLER # 001 (OFFICIAL STAMP (Signature and title of certifying office (Signature and title of certifying OF SFA2) 1 1995 1936 BRANCH # 08519 (Address) BRANCH # 08519 TOWN & COUNTRY TOWN & COUNTRY **RESERVED FOR IDENTIFICATION NOTATIONS** Customer Account Number and Date Established: Document(s) - Description: Identified by (Signature and Address): FOR OFFICIAL USE ONLY This transaction was a taxable event was reported under. \$ (Social Security Account Number) (Year) This transaction was not a taxable event. No interest was reported. DESCRIPTION OF UNITED STATES SAVINGS BONDS PRESENTED AND SURRENDERED INSCRIPTION (Please type or print names, including middle names or initials, social security account number, if any, and addresses as inscribed on the bonds.) DENOMINATION **ISSUE DATE** SERIAL NUMBER (FACE AMOUNT) ALL IN PORMATION IS LISTED 8 PROCES THRAT P1183

(If space is insufficient, use sheet on page 4, sign it and refer to it above - or use PD F 3500 for this purpose.)

	ISSUE DATE JAN 1968 JAN 1968 FEB 1968 MARCH 1968 JULY 1968 AUG 1968 AUG 1968 SEPT 1968 SEPT 1968 OCT 1968 OCT 1968 NOV 1968 NOV 1968 DBC 1968	DENOMINATION 25 100 100 100 25 25 100 25 100 25 25 100 100 100 25 100 25 100 25 100 25 100 25 100 25 100 25 100 25 100 25 100 25 100 100 100 100 100 100 100 10	SERIAL NUMBER Q2323610188E C488366018E C488381553E C487597606E C492930507E Q2369597957E C495526689E Q2376239798E C495554472E Q2376412853E C495571546E Q2382934338E C496529219E C496545465E Q2389590020E	INSCRIPTION ELMER H. BRUNSTING OR NELVA E BRUNSTING DITTO DITTO DITTO DITTO DITTO DITTO DITTO DITTO DITTO DITTO DITTO DITTO DITTO DITTO DITTO DITTO
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P1185

OR

OR

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FEB 1974	100	C1037551320E	DITTO
MARCH 1974	100	C1039590046E	DITTO
MARCH 1974	100	C1039590047E	DITTO
APRIL 1974	100	C1039616578E	DITTO
			DITTO
APRIL 1974	100	C1039616579E	
MAY 1974	100	C1040575108E	DITTO
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JUNE 1094	100	C1040666253E	DITTO
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IULY 1974	25	Q5206129943E	DITTO
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	25	Q5207177764E	DITTO
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SEPT 1974	25	Q5212656678E	DITTO
SEPT 1974	100	C1044277355E	DITTO
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OCT 1974	24	Q5219890347E	DITTO
OCT 1974	200	R104236199E	DITTO
NOV 1974	25	Q5227328461E	DITTO
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MARCH 1975	50	L1110504385E	DITTO
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	JAN1976	75	K202864265E	ELMER H BRUNSTING OR
	JAN 1976	200	R202451895E	NELVA E BRUNSTING
	FEB 1976	75	K203112916E	DITTO
	FEB 1976	200	R202690829E	DITTO
		200 75	K203265303E	DITTO
	MARCH 1976			
	MARCH 1976	200	R202694335E	DITTO
	APRIL1976	75	K203366117E	DITTO
	APRIL 1076	200	R202698397E	DITTO
	MAY 1976	75	K203354323E	DITTO
	MAY 1976	200	R202699682E	DIITO
	JUNE 1976	75	K203364078E	DITTO
	JUNE 1976	200	R203951602E	DITTO
	JULY 1976	75	K203386120E	DITTO
		200	R203944366E	DITTO
	JULY 1976			
	AUG 1976	100	C2030829953E	DITTO
	AUG 1976	200	R203949180E	DITTO
	SEPT 1976	75	K207076144E	DITTO
	SEPT 1976	200	R2O3978493E	DITTO
	OCT 1972	75	K207094581E	DITTO
	OCT 1976	200	R204483052E	DITTO
	NOV 1976	75	K207452453E	DITTO
	NOV 1976	200	R204507335E	DITTO
	DEC 1976	75	K207459456E	DITTO
	DEC 1976	200	R204523975E	DITTO
		200		51110
	JAN 1977	100	C2O361322118E	ELMER H BRUSTING OR
`	JAN 1977	200	R204541333E	NELVA E BRUNSTING
	FEB 1977	100	C2039832289E	DITTO
	FEB 1977	200	R204553456E	DIITO
	MARCH 1977	100	C2041431316E	DITTO
	MARCH 1977	200	R204557856E	DITTO
	APRIL 1977	100	C2043336989E	DITTO
	APRIL 1977	200	R205675270E	DITTO
			O6185728367F	
	MAY 1977	25	Q6185728367E C2046633576E	DITTO
	MAY 1977 MAY 1977	25 100	C2O46633576E	DITTO DITTO
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JAN 1982 JAN 1982 JAN 1982 JAN 1982 FEB 1982 FEB 1982 FEB 1982 MARCH 1982 MARCH 1982 MARCH 1982 APRIL 1982 APRIL 1982 APRIL 1982 MAY 1982 MAY 1982 JUNE 1982 JUNE 1982 JUNE 1982 JUL7 1981 JULY 1982 AUG 1982 AUG 1982	75 100 200 50 100 200 75 100 200 75 100 200 75 100 200 75 100 200 75 100 200 75 100 200 75 100 200 75	PAGE 7 K22664763EE C36623992EE R11303467EE L91576789EE C36678673EE R11338971EE K23083831EE C36718817EE R11374723EE K23121260EE C40523680EE R11584168EE K23495917EE C40594461EE R11601130EE K23536240EE C41593583EE R11710847EE K23579140EE C43012682EE R11827387EE K29080326EE C43673159EE P11843838EE	ELMER H BRUNSTING OR NELVA E BRUNSTING DIITO
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		PAGE 8	
MAY 1983	200	R14256620EE	DITTO
JUNE 1983	75	K39784382EE	DITTO
JUNE 1983	100	C55185840EE	DITTO
JUNE 1983	200	R15649975EE	DITTO
JULY 1983	75	K39817083EE	DITTO
JULY 1983	100	C55647118EE	DITTO
JULY 1983	200	R14702862EE	DITTO

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	D284696HH	ELMER H BRUNSTING OR
500	D284697HH	NELVA E BRUNSTING
1000	M2577341HH	DITTO
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3	3 500 1000	2 500 D284696HH 500 D284697HH 1000 M2577341HH

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ELMER H. BRUNSTING or NELVA E. BRUNSTING 13630 Pinerock Houston, Texas 77079 (713) 464-4391

_____, 1996

Federal Reserve Bank of Kansas City Securities Department P.O. Box 419440 Kansas City, Missouri 64141-6440

Re: Reissue of U.S. Savings Bonds in Trust Name

To Whom It May Concern:

We have established a Revocable Living Trust and would like to change the title on the attached U.S. Savings Bond certificates from our names to the name of our Living Trust as follows:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

We have enclosed a signed certified Treasury Department form PD F 1851, Request for Reissue of United States Savings Bonds/Notes in Name of Trustee of Personal Trust Estate, the original certificates to be reissued, and a copy of the Certificate of Trust.

If you need additional information in order to reissue the attached bonds in the name of our trust, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this transfer to our Living Trust.

Thank you for your immediate attention to this matter.

Sincerely,

NELVA E. BRUNSTING

Enclosures

ELMER H. BRUNSTING or NELVA E. BRUNSTING 13630 Pinerock Houston, Texas 77079 (713) 464-4391

_, 1996

Federal Reserve Bank of Kansas City Securities Department P.O. Box 419440 Kansas City, Missouri 64141-6440

Re: Reissue of U.S. Savings Bonds in Trust Name

To Whom It May Concern:

We have established a Revocable Living Trust and would like to change the title on the attached U.S. Savings Bond certificates from our names to the name of our Living Trust as follows:

ELMER H. BRUNSTING or NELVA E. BRUNSTING, Trustees, or the successor Trustees, under the BRUNSTING FAMILY LIVING TRUST dated October 10, 1996, as amended.

We have enclosed a signed certified Treasury Department form PD F 1851, Request for Reissue of United States Savings Bonds/Notes in Name of Trustee of Personal Trust Estate, the original certificates to be reissued, and a copy of the Certificate of Trust.

If you need additional information in order to reissue the attached bonds in the name of our trust, please contact us right away at the above address or by telephone at (713) 464-4391. We are relying on you to complete this transfer to our Living Trust.

Thank you for your immediate attention to this matter.

Sincerely,

ELMER H. BRUNSTING

NELVA E. BRUNSTING

Enclosures

Assignment of U.S. Savings Bonds

Instructions

PURPOSE:

To transfer the title of individual U.S. Savings Bond certificates in your possession to the name of your Living Trust. Complying with the government rules can be a very time consuming process, especially if you have several bond certificates to transfer.

Following the instruction letter, please find a sample form for your convenience.

STEP ONE:

4.

Fill out Treasury Department form PD F 1851, Request for Reissue of United States Savings Bonds/Notes in Name of Trustee of Personal Trust Estate. You must fill in the following information:

- 1. Total face amount of the bonds to be reissued in the trust's name.
- 2. Check the (a) box and enter your names as co-owners.
- 3. Check the (a) box indicating that you will be treated as the owners for tax purposes.
 - If one of you actually owns the bonds and are transferring them into co-ownership by this transfer, insert the name of the principal owner and insert that owner's social security number.

5. Enter the name of your Living Trust as follows:

______ or _____, Trustees, or the successor Trustees, under the ______ FAMILY LIVING TRUST dated ______, as amended.

Enter your address and in the boxes to the right, the social security number of one of you.

SIGNING:

On page 2, DO NOT SIGN THE FORM YET, but each of you must enter your home address, social security number and home telephone number.

WARNING:

Your signatures **must** be made in the presence of, and be certified by, an authorized certifying officer who will then complete the certification portion of the form on page 2. Certifying officers are

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located at an authorized banking institution. A list of banks with certifying officers is set forth in Department of Treasury circular number 530.

BOND LIST: On the bottom on page 2 and continuing on page 4 is a place for you to list the following information about each bond certificate:

- - 1. Issue date of the certificate.
 - 2. Face amount of the certificate.
 - 3. Certificate serial number.
 - 4. All information inscribed on the certificate exactly as it appears, including full names, social security numbers and addresses if they are listed on the face of the bond.

STEP TWO:

Sign the instruction letter.

STEP THREE:

Assemble the following package of documents to be sent to the Federal Reserve Bank:

- 1. The instruction letter requesting that the certificates be reissued in the trust name.
- 2. The "signature certified" Treasury Department form PD F 1851, Request for Reissue of United States Savings Bonds/Notes in Name of Trustee of Personal Trust Estate.
- 3. The original bond certificates.
- 4. Certificate of Trust.

STEP FOUR:

Mail the package to the Federal Reserve Bank by registered and insured mail to reduce the consequences of lost certificates.

STEP FIVE:

If they need additional information to complete the transfer, they will notify you directly. If you haven't heard back from the Federal Reserve Bank within six weeks, follow up with another letter.

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	ISSUE DATE	DENOMINATION	SERIAL NUMBER	INSCRIPTION
	JAN 1968	25	Q2323610188E	ELMER H. BRUNSTING OR
	-	100	-	NELVA E BRUNSTING
	JAN 1968		C488366018E	
	FEB 1968	100	C488381553E	DITTO
	MARCH 1968	100	C487597606E	DITTO
	JULY 1968	100	C492930507E	DITTO
	AUG 1968	25	Q2369597957E	DITTO
	AUG 1968	100	C495526689E	DITTO
	SEPT 1968	25	Q2376239798E	DITTO
	SEPT 1968	100	C495554472E	DITTO
	OCT 1968	25	Q2376412853E	DITTO
	OCT 1968	100	C495571546E	DITIO
	NOV 1968	25	Q2382934338E	OTTIO
	NOV 1968	100	C496529219E	DITTO
	DEC 1968	100	C496545465E	DITTO
•	DBC 1968	25	Q2389590020E	DITTO
			•	
	JAN 1969	25	Q2402769422E	ELMER H BRUNSTING
	JAN 1969	100	C497448486E	NELVA E BRUNSTING
	FEB 1969.	25	Q2409958642E	DITTO
	FEB 1969	100	C499254901E	OTTIO
	MARCH 1969	50	L757031560E	DITIO
	MARCH 1969	100	C499266790E	DITIO
	APRIL 1969	25	Q2422715395E	OTTO
	APRIL 1969	100	C499274128E	DITTO
	MAY 1969	50	L763056023E	DITTO
	MAY1969	100	C5022244708E	DITTO
	JUNE 1969	50	L766519117E	DITTO
	JUNE 1969	100	C502238466E	DITTO
	JULY 1969	25	Q2440232983E	DITTO
		100		DITTO
	JULY 1969		C502260677E	
	AUG 1969	50 100	L772779399E	DITTO
	AUG 1969	100	C504859197E	DITTO
	SEPT 1969	50 1 000	L775389203E	DITTO
	SEPT 1969	100	C504883348E	DITTO
	OCT 1969	25	Q2468249697E	DITTO
	OCT 1969	100	C506399101E	DITTO
	NOV 1969	50	L777324452E	DITTO
	NOV 1969	100	C506442126E	DITTO
	DBC 1969	25	Q2476363422E	DITTO
	DEC 1969	100	C506449027E	DITTO
	1431 1070	70	1770250000	PLACE II DELIVOTIVO OF
	JAN 1970	50	L779356396E	ELMER H BRUNSTING OR
	JAN 1970	100	C507351868E	NELVA E BRUNSTING
	FEB 1970	25	Q2489045403E	DITTO
	FEB 1970	100	C507371517E	DITTO
	MARCH 1970	50	L781533895E	DITTO
		PAGI	51	

ISSUE DATE JAN 1968 JAN 1968 FEB 1968 MARCH 1968 AUG 1968 AUG 1968 SEPT 1968 SEPT 1968 SEPT 1968 OCT 1968 OCT 1968 NOV 1968 NOV 1968 DEC 1968 DEC 1968	DENOMINATION 25 100 100 100 25 100 25 100 25 100 25 100 25 100 25 100 25 100 25 100 25 100 25 100 25	SERIAL NUMBER Q2323610188E C488366018E C488381553E C487597606E C492930507E Q2369597957E C495526689E Q2376239798E C495554472E Q2376412853E C495571546E Q2382934338E C496529219E C496545465E Q2389590020E	INSCRIPTION ELMER H. BRUNSTING OR NELVA E BRUNSTING DITTO DITTO DITTO DITTO DITTO DITTO DITTO DITTO DITTO DITTO DITTO DITTO DITTO DITTO DITTO DITTO
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ISSUE DATE	DENOMINATION	SERIAL NUMBER	INSCRIPTION
JAN 1968	25	Q2323610188E	ELMER H. BRUNSTING OR
JAN 1968	100	C488366018E	NELVA E BRUNSTING
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FEB 1968	100	C488381553E	DITTO
MARCH 1968	100	C487597606E	DIITO
JULY 1968	100	C492930507E	DITTO
AUG 1968	25	Q2369597957E	DITTO
AUG 1968	100	C495526689E	DITTO
SEPT 1968	25	Q2376239798E	DITTO
SEPT 1968	100	C495554472E	DITTO
OCT 1968	25	Q2376412853E	DITTO
OCT 1968	100	C495571546E	DITTO
NOV 1968	25	Q2382934338E	DITTO
NOV 1968	100	C496529219E	DITTO
DEC 1968	100	C496545465E	DITTO
DEC 1968	25	Q2389590020E	DITTO
			
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JAN 1969	25	Q2402769422E	ELMER H BRUNSTING
JAN 1969	100	C497448486E	NELVA E BRUNSTING
FEB 1969	25	Q2409958642E	DITTO
FEB 1969	100	C499254901E	DITTO
MARCH 1969	50	L757031560E	DITTO
MARCH 1969	100	C499266790E	DITTO
APRIL 1969	25	Q2422715395E	DITTO
APRIL 1969	100	C499274128E	DITTO
MAY 1969	50	L763056023E	DITTO
MAY1969	100	C5022244708E	DITIO
JUNE 1969	50	L766519117E	DITIO
JUNE 1969	100	C502238466E	DITTO
JULY 1969	25	Q2440232983E	DITTO
JULY 1969	100	C502260677E	DITTO
AUG 1969	50	L772779399E	DITTO
AUG 1969	100	C504859197E	DITTO
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NOV 1969	50		DITTO
NOV 1969	100	C506442126E	DITTO
DEC 1969	25	Q2476363422E	DITTO
DEC 1969	100	C506449027E	DILLO
JAN 1970	50	L779356396E	ELMER H BRUNSTING OR
	30 100	C507351868E	NELVA E BRUNSTING
JAN 1970	75		
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FEB 1970	100	C507371517E	DITTO
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ISSUE DATE	DENOMINATION	SERIAL NUMBER	INSCRIPTION	
JAN 1968	25	Q2323610188E	ELMER H. BRUNSTING OR	
JAN 1968	100	C488366018E	NELVA E BRUNSTING	· .
FEB 1968	100	C488381553E	DIITO	
MARCH 1968	100	C487597606E	DITTO	
JULY 1968	100	C492930507E	DITTO	
AUG 1968	25	Q2369597957E	DITTO	
AUG 1968	100	C495526689E	DITTO	
SEPT 1968	25	Q2376239798E	DITTO	
SEPT 1968	100	C495554472E	DITTO	
OCT 1968	25		DITTO	
		Q2376412853E		
OCT1968	100	C495571546E	DITTO	
NOV 1968	25	Q2382934338E	DITTO	
NOV 1968	100	C496529219E	DITTO	
DEC 1968	100	C496545465E	DITTO	•
DEC 1968	25	Q2389590020E	DITTO	
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JAN 1969	25	Q2402769422E	ELMER H BRUNSTING	
JAN 1969	100	C497448486E	NELVA E BRUNSTING	
FEB 1969	25	Q2409958642E	DITTO	
FEB 1969	100	C499254901E	DITTO	
MARCH 1969	50	L757031560E	DITTO	
MARCH 1969	100	C499266790E	DITTO	
APRIL 1969	25	Q2422715395E	DITTO	
APRIL 1969	100	C499274128E	DITTO	
MAY 1969	50	L763056023E	DITIO	
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JUNE 1969	50	L766519117E	DITTO	
JUNE 1969	100	C502238466E	DITTO	
JULY 1969	25	Q2440232983E	DITTO	
JULY 1969	100	C502260677E	DITTO	
AUG 1969	50	L772779399E	DITTO	
AUG 1969	100	C504859197E	DITTO	
SEPT 1969	50	L775389203E	DITTO	
SEPT 1969	100	C504883348E	DITTO	
OCT 1969	25	Q2468249697E	DITTO	
OCT 1969	100	C506399101E	DITTO	
NOV 1969	50	L777324452E	DITTO	
NOV 1969	100	C506442126E	DITTO	
DEC 1969	25	Q2476363422E	DITTO	
DEC 1969	100	C506449027E	DITTO	
DEC 1909	100	C300449027E	DITIO	
JAN 1970	50	L779356396E	ELMER H BRUNSTING OR	
JAN 1970	100	C507351868E	NELVA E BRUNSTING	
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JAN 1968	25	Q2323610188E	ELMER H. BRUNSTING OR
JAN 1968	100	C488366018E	NELVA E BRUNSTING
FEB 1968	100	C488381553E	DITTO
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JULY 1968	100	C492930507E	DITTO
AUG 1968	25	Q2369597957E	DITTO
AUG 1968	100	C495526689E	DITTO
SEPT 1968	25	Q2376239798E	DITTO
SEPT 1968	100	C495554472E	DITTO
OCT 1968	25	Q2376412853E	DITTO
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NOV 1968	25	Q2382934338E	DITTO
NOV 1968	100	C496529219E	DITTO
DEC 1968	100	C496545465E	DITTO
DEC 1968	25	Q2389590020E	DITTO
JAN 1969	25	Q2402769422E	ELMER H BRUNSTING
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SEPT 1969	50	L775389203E	DITTO
SEPT 1969	100	C504883348E	DITTO
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	ISSUE DATE	DENOMINATION	SERIAL NUMBER	INSCRIPTION
	JAN 1968	25	Q2323610188E	ELMER H. BRUNSTING OR
	JAN 1968	100	C488366018E	NELVA E BRUNSTING
	FEB 1968	100	C488381553E	DITTO
	MARCH 1968	100	C487597606E	DITTO
	JULY 1968	100	C492930507E	DITTO
	AUG 1968	25	Q2369597957E	DIITO
	AUG 1968	100	C495526689E	DITTO
	SEPT 1968	25	Q2376239798E	DITTO
	SEPT 1968	100	C495554472E	DITTO
	OCT 1968	25	Q2376412853E	DITTO
	OCT 1968	100	C495571546E	DIITO
	NOV 1968	25	Q2382934338E	DITTO
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	MARCH 1969	50	L757031560E	DITTO
	MARCH 1969	100	C499266790E	DIITO
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	APRIL 1969	100	C499274128E	DITTO
	MAY 1969	50	L763056023E	DITTO
	MAY1969	100	C5022244708E	DITTO
	JUNE 1969	50	L766519117E	DITTO
	JUNE 1969	100	C502238466E	DITTO
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	OCT 1969	100	C506399101E	DITTO
	NOV 1969	50	L777324452E	DITTO
	NOV 1969	100	C506442126E	DIITO
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	FEB 1970	25	Q2489045403E	DITTO
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Transf. Februaries in all lines of this feat. You should be available that making of any fate, fullities of features (a. S. 177 periodes feed provides feed priodes feed	F 1851 partment of the Treasury reau of the Public Debt evised August 1993)	REQUEST FOR REISSUE (IN NAME OF TRU				OMB No. 1535-0 Expires 12/31/94	
If the applicable statement () block with the scene decises instructions.) It we hereby request reissue of the bonds described on the reverse hereof in the form set out in item 5 below is a personal trust estate as defined in item 1 of the instructions on page 30 this form, and In support of this request. I (we severally) terify that the trust estate described in item 5 below is a personal trust estate as defined in item 1 of the instructions on page 30 this form, and In support of this request. I (we severally) terify that the trust estate described in item 5 below is a personal trust estate as defined in item 1 of the instructions on page 30 this form, and Immuted is provided in the request of the trust. Immuted is provided in the instruction of the trust is related Immuted is provided in the request of the form and Immuted is provided in the trust is related Immuted is provided in the request of the trust. Immuted is provided in the trust is related Immuted is provided in the instruction of the trust. Immuted is provided in the trust is related Immuted in the set on the sum of the trust. Immuted is provided in the trust is related Immuted in the set on the sum of the trust. Immuted interest on the sum of the trust. Immuted interest on the sum of the trust. Immuted is provided in the trust is personal trust estate decision of the trust is personal trust estate decision of the trust is personal trust. Immuted interest on the sum of the trust. Immuted is trust is personal in the trust is personal	sonment of not more than five year	s or a fine up to \$250,000, or both, under ates of an amount not less than \$5,000 an	18 U.S.C. 287 and 18 U.S.C. d not more than \$10,000, p	3571. Additionally, 31 U.S lus treble the amount of the	C. 3729 provides for rivil pe	enalties for the maker of	a
If the applicable statement(s) block will ST be completed; see instructions.) It we hereby request reissue of the bonds described on the reverse hereof in the form set out in item S below to the extent of							
(The applicable statement(3) below MUST be completed; see instructions.) (wee) hereby request reissue of the bonds described on the reverse hereof in the form set out in item 5 below is a personal trust estate as defined in item 1 of the instructions on page 3 of this form, and ** (Wee) hereby request (ive severally) certify that the trust estate described in item 5 below is a personal trust estate as defined in item 1 of the instructions on page 3 of this form, and ** (Ween served by	Federal Reserve Bank	ŧ .				· · · ·	
		(The applicable statement(s) below MUST be co	mpleted; see instruc	tions.)		
In support of this request. I (we severally) certify that the trust state described in item 5 below is a personal trust estate as defined in item 1 of the naturations on page 3 of this form, and a box is a series of the trust estate as defined in item 1 of the naturations on page 3 of this form, and a box is a series of the trust estate as defined in item 1 of the naturations on page 3 of this form, and a box is a series of the trust. If the estimate item 1 of the naturation is a series of the trust is related by one cowner,			se hereof in the form	set out in item 5 bel	ow to the extent of		
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() () <td< td=""><td></td><td></td><td>of owner or both coowners</td><td>creating trust)</td><td></td><td>* ,</td><td></td></td<>			of owner or both coowners	creating trust)		* ,	
c. was created by some other person and (i) I am (one of us is) a beneficiary of the trust. (ii) am (one of us is) a beneficiary of the trust. (ii)	b.[] was created by one coow	/ner,	(Name of coowne	er creating trust)	· · ·		
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Id	(ii)	· · · ·		a beneficiary of th	e trust is related	• • • • • • • • • • • • • •	
(Hume of owner ar coowner) (Give eract relationship) You must check box a. or b. (SEE "TAX LIABILITY" SECTION OF INSTRUCTIONS): You must check box a. or b. (SEE "TAX LIABILITY" SECTION OF INSTRUCTIONS): You must check box a. or b. (SEE "TAX LIABILITY" SECTION OF INSTRUCTIONS): You must check box a. or b. (SEE "TAX LIABILITY" SECTION OF INSTRUCTIONS): You must check box a. or b. (SEE "TAX LIABILITY" SECTION OF INSTRUCTIONS): You must check box a. or b. (SEE "TAX LIABILITY" SECTION OF INSTRUCTIONS): You must check box a. or b. (SEE "TAX LIABILITY" SECTION OF INSTRUCTIONS): You must check box a. or b. (SEE "TAX LIABILITY" SECTION OF INSTRUCTIONS): You must check box a. or b. (SEE "TAX LIABILITY" SECTION OF INSTRUCTIONS): You must check box a. or b. (SEE "TAX LIABILITY" SECTION OF INSTRUCTIONS): You must check box a. or b. (SEE "TAX LIABILITY" SECTION OF INSTRUCTIONS): You must check box a. or b. (SEE "TAX LIABILITY" SECTION OF INSTRUCTIONS): You must check box a. or b. (We) will not be transet (we) will include the late state discommulated interest on the surrendered bonds. If (we) certify that, for federal income tax purposes, I (we) will not be treated as owner(s) of the portion of the trust represented by any tax-deferred accumulated interest on the surrendered bonds. John DOE or Jane DOE Is the principal coowner of any bonds registered in coownership form, provided he or she has receved no contributor indometal section of the transaction. </td <td></td> <td>(Name)</td> <td>·····</td> <td>_,,,,</td> <td></td> <td></td> <td></td>		(Name)	·····	_,,,,			
You must check box a. or b. (SEE "TAX LIABILITY" SECTION OF INSTRUCTIONS): I (we) certify that, for federal income tax purposes, I (we) will be treated as owner(s) of the portion of the trust represented by any tax-deferred accumulated interest on the surrendered bonds, and therefore, I (we) will include the tax-deferred accumulated interest on the surrendered bonds, and therefore, I (we) will include the tax-deferred accumulated interest on the surrendered bonds, and therefore, I (we) will include the tax-deferred accumulated interest on the surrendered bonds, and therefore, I (we) and mare that a 1099 INT will be issued and the interest will be interest which will be responsed to the Internal Revenue Service by the agent that processes the transaction. The interest which will be reported to the Internal Revenue Service by the agent that processes the transaction. The interest which will be reported to the Internal Revenue Service by the agent that processes the transaction. The interest which will be reported to the Internal Revenue Service by the agent that processes the transaction. The interest which will be reported to the Internal Revenue Service by the agent that processes the transaction. The interest which will be reported includes deferred interest which will be reported to the Internal Revenue Service by the agent that processes the transaction. The interest which will be reported to the Internal Revenue Service by the agent that processes the transaction. The interest which will be reported includes deferred incomership (norm submitted incomers) John Doe or Jane Doe is the principal coowner of any bonds registered in coownership (norm, provided he or she has received no contributor information could cause rejection of the transaction.) form submitted interest transaction requested herein and hisher Social Securit Numers is responsible for any tax liabil			as	<u>.</u>			
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accumulated interest on the surrendered bonds. b 1 (we) certify that, for federal income tax purposes, I (we) will not be treated as owner(s) of the portion of the trust represented by any tax. b 1 (we) certify that, for federal income tax purposes, I (we) will not be treated as owner(s) of the portion of the trust represented by any tax. deferred accumulated interest on the surrendered bonds, and therefore, I (we) an aware that a 1099 INT will be issued and the interest will be reported to the Internal Revenue Service by the agent that processes the transaction. The interest which will be reported includes deferred interest on H/HH bonds as well as interest earned on E/EE bonds from the issue date until the date of reissue. JOhn DOE Or Jane DOE is the principal coowner of any bonds registered in coownership (Name of cowner) is the principal coowner of the transaction. form submitted herewith. (A principal coowner is a coowner who (1) purchased the bonds with his or her own funds or (2) received them as a gift inheritance or legacy, or as a result of judicial proceedings, and has them reissued in coownership form, provide the or she has received no contribution in money or money is worth for designating the other coowner on the bonds. The above-named principal coowner is responsible for any tax liability arising from the reissue transaction requested hereon and his/her Social Security Account Number is: I I I I I I I I I I I I I I I I I I I	You must check box a or b. (SEE	"TAX LIABILITY" SECTION OF IN	STRUCTIONS):		e		
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(mame of coowner) form submitted herewith. (A principal coowner is a coowner who (1) purchased the bonds with his or her own funds or (2) received them as a gift inheritance or legacy, or as a result of judicial proceedings, and has them reissued in coownership form, provided he or she has received no contribution in money or money's worth for designating the other coowner on the bonds.) The above-named principal coowner is responsible for any tax liability arising from the reissue transaction requested hereon and his/her Social Security Account Number is:	· · ·			•			
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SEE INSTRUCTIONS FOR PRIVACY ACT AND PAPERWORK REDUCTION ACT NOTICE		* · ·	*			P1203	5

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Under penalty of perjury, I, the undersigned grantor (creator) of the trust, certify that the above taxpayer identification number assigned to the trust is correct; and that I am not subject to backup withholding either (i) because I have not been notified that I am subject to backup withholding (as a result of a failure to report all interest or dividends), or (ii) because I have been notified by the Internal Revenue Service that I am no longer subject to backup withholding for one of the aforesaid reasons. (See Item 3 of the instructions on pa If an employer identification number, i.e., 12-3456789, has been assigned to the trust estate, then the trustee must furnish an I.R.S. Form W-9.)

(Signature of 13 Anytown, US	Owner or coowner) SA 13131		13 Any	(Signature of coowner town, USA 13	
131-31-3131 ^{(Horr}	e Address)		121-12	(Home Add	ress)
(Social Securit Telephone No. (131)	y Account Number) 313-1313		 Telephone No	(Social Security Acco o. (131) 313-	1313
I CERTIFY that J C		, whose			, whose
identify is well-known or prov	ed to me, personally appeared	dbefore	identity is well-known	or proved to me, person	ally appeared before
me this day of	•	19	me this day	/ of	, 19
atAnytown, USA	City or State)	······································	Anytown,	(City or State)	·*
(City or State)			(City or State)	
and signed the above request, act and deed.	, acknowledging the same to b	be a free	and signed the above r act and deed.	request, acknowledging	the same to be a free
(OFFICIAL STAMP OR SEAL)	(Signature and title of certifying office	er)	(OFFICIAL STAMP OR SEAL)	(Signature and title	e of certifying)
	(Address)		-	(Addre	 ss)
			н. 1		
t (-			ITIFICATION NOTATIO		
Customer Account	Number and Date Established:		Document(s) -	- Description:	
Identified by (Signa	ture and Address):				
		FOR OFFIC	IAL USE ONLY		
This transaction wa					
\$	was reporte	ed under (Social	for Security Account Number)	(Year)	
This transaction wa	is not a taxable event. No inte	erest was reporte	d.		
DES	SCRIPTION OF UNITED S	TATES SAVIN	GS BONDS PRESENTED	AND SURRENDERE	D
ISSUE DATE	DENOMINATION (FACE AMOUNT)	SERI	AL NUMBER	(Please type or print nam or initials, social secur	RIPTION mes, including middle nam ity account number, if any nscribed on the bonds.)
May 1, 1991	1,000	M18048	3378H	John Doe SSN 131-3	
May 1, 1991	1,000	M18038	3474H	Jane Doe SSN 121-1	2-2121

(If space is insufficient, use sheet on page 4, sign it and refer to it above - or use PD F 3500 for this purpose.)

P1204

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INSTRUCTION

"BONDS" AS REFERRED TO BELOW ALSO INCLUDES SAVINGS NOTES WHEN APPROPRIATE

This form is to be used to request reissue of United States Savings Bonds in the name(s) of the trustee(s) of a personal trust estate created by:

- a. The owner or both coowners.
- b. Either of the coowners.

Some other person, provided (i) the owner is a beneficiary of the trust, or a beneficiary of the trust is related to the owner by blood (including legal adoption), or marriage, or (ii) either coowner is a beneficiary of the trust or a beneficiary of the trust is related to either coowner by blood (including legal adoption), or marriage.

—rérsonal trust estate" as used herein is a trust estate established by natural persons in their own right for the benefit of themselves or other natural persons in whole or in part, and common trust funds comprised in whole or in part of such estates. A bank, trust company or other financial institution, appointed as trustee of a personal trust estate, should submit Form PD 1455 with this form if the bonds are to be reissued in its name as trustee of its common trust fund.

- 2. After the form has been completed, it should be signed by the owner or by both coowners. If a beneficiary is named on the securities and they are Series E or H bonds or savings notes, the beneficiary must also sign the request. The home address and social security account number of the owner or both coowners must be furnished. The form may not be executed by a person under any legal disability, except for a minor of sufficient competency to sign the request and to understand the nature of the transaction. If any person whose signature is required is deceased, submit proof of death.
- 3. If a grantor (creator) of the trust who signs this form has been notified by the Internal Revenue Service that he or she is subject to backup withholding, or if the Internal Revenue Service has notified appropriate persons that the trust estate is subject to backup withholding, the applicable statements immediately above the signature line to the effect that the owner, principal coowner, or trust is not subject to backup withholding should be crossed out. (If box 2.c. was checked on page 1 of this form to indicate that the trust was created by some other person, that person should obtain an I.R.S. Form W-9 from a financial institution or I.R.S. office, complete the form, and sign it. That form should be submitted with this form.) (If an employer identification number, i.e., 12-3456789, has been assigned to the trust estate, the trustee must furnish an I.R.S. Form W-9.)
- 4. Any person who is to execute the form must appear before and establish identification to the satisfaction of an authorized certifying officer, and in the presence of the officer sign the request. The certifying officer must then complete the certification. Authorized certifying officers are available at banking institutions in the United States. For a complete list of such officers, see Department of the Treasury Circular No. 530, current revision, or Public Debt Series No. 3-80.

 Send the duly completed form and the bonds to any Federal Reserve Bank or Branch. TAX LIABILITY

Upon the reissuance of savings bonds and/or notes to a trust, you must include in your gross income any accumulated interest on the bonds, including any tax-deferred increment noted on Series H/HH bonds, if you have not already reported it, unless, under the grantor trust provisions of the Internal Revenue Code, you are treated as the owner of the portion of the trust represented by any tax-deferred accumulated interest on the reissued bonds. If you are treated as the owner of that portion, the accumulated interest continues to be your income rather than that of the trust, and therefore, you may continue to defer reporting the interest earned each year. You must include the total accumulated interest in your gross income when the bonds are disposed of or finally mature, whichever is earlier. These rules apply when bonds being reissued are Series E or EE bonds, savings notes, or Series H or HH bonds that you have received in exchange for Series E or EE bonds or savings notes if you are the owner of the portion of the trust represented by the taxdeferred accumulated interest.

Generally, you will be treated as the owner of a trust that you have created to the extent that you retain certain powers over or interests in the trust. For example, you will be treated as the owner of the portion of the trust represented by any tax-deferred accumulated interest on the reissued bonds under the following circumstances:

You will be treated as the owner of a trust to the extent that you have an unconditional power to revest in yourself title to the trust assets. Thus, if you can, at your discretion, revoke all or part of the trust so that the bonds will be returned to you, you will be treated as the owner of the portion of the trust represented by any accumulated interest on the bonds.

- (2) If the trust instrument provides that the reissued bonds or the proceeds from the redemption or disposition of those bonds must be distributed to you or your spouse, or held or accumulated for future distribution to you or your spouse, you will be treated as the owner of the portion of the trust represented by any accumulated interest on the bonds. You will be treated as the owner in this circumstance irrespective of the term of the trust.
- (3) You will be treated as the owner of a trust to the extent that you retain a power to control the beneficial enjoyment of property transferred to a trust. Thus, if you retain, under the terms of the trust instrument, an immediately exercisable power to determine, in your sole discretion, who will receive the bonds or the proceeds from the redemption or disposition of the bonds, then you will be treated as the owner of the portion of the trust represented by any accumulated interest.

The examples outlined above are illustrative only and they are not intended to cover all possible situations in which you could be treated as the owner of a trust or a portion of a trust. Furthermore, events can occur, such as the renunciation of a retained power or interest, which would cause you to cease being treated as the owner of a trust. If you are not sure whether you will be treated as the owner of a trust, you may request a letter ruling from the Internal Revenue Service. A request for a letter ruling should be sent to:

> Internal Revenue Service Associate Chief Counsel (Technical) Attention CC:IND: S:3:3 Room 6545 1111 Constitution Avenue, N.W. Washington, D.C. 20224

If you have any questions concerning the information to be submitted in connection with a letter ruling request, you may call (202) 566-3297 and speak to a representative of the Financial Institutions and Products Division.

NOTICE UNDER THE PRIVACY AND PAPERWORK REDUCTION ACTS

The collection of the information you are requested to provide on this form is authorized by 31 U.S.C. Ch. 31 relating to the public debt of the United States. The furnishing of a social security number, if requested, is also required by Section 6109 of the Internal Revenue Code (26 U.S.C. 6109).

The purpose for requesting the information is to enable the Bureau of the Public Debt and its agents to issue securities, process transactions, make payments, identify owners and their accounts, and provide reports to the Internal Revenue Service. Furnishing the information is voluntary; however, without the information Public Debt may be unable to process transactions.

Information concerning securities holdings and transactions is considered confidential under Treasury regulations (31 CFR, Part 323) and the Privacy Act. This information may be disclosed to a law enforcement agency for investigation purposes; courts and counsel for litigation purposes; others entitled to distribution or payment; agents and contractors to administer the public debt; agencies or entities for debt collection or to obtain current addresses for payment; agencies through approved computer matches; Congressional offices in response to an inquiry by the individual to whom the record pertains; as otherwise authorized by law or regulation.

imate that it will take you about 15 minutes to complete this form. This includes the time it will take to read the instructions, gather the necessary ind fill out the form. If you have comments or suggestions regarding the above estimate or ways to simplify this form, forward correspondence to be of the Public Debt, Forms Management Officer, Parkersburg, WV 26106-1328 and the Office of Management and Budget, Paperwork Reduction Project 1535-0009, Washington, DC 20503. DO NOT SEND completed form to either of the above addresses; instead, send to the correct address shown in the Instructions on this form.

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	DENOMINATION (FACE AMOUNT)	SERIAL NUMBER	INSCRIPTION (Please type or print names, including middle names or initials, social security account number, if any, and addresses as inscribed on the bonds.)
	1 000	N1002004	Talu Dai
May 1, 1992	1,000	M1893884H	John Doe SSN 131-31-3131
			SSN 131-31-3131
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			Jane Doe
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		(4)	*U.S.GPO:1993-0-342-941/64485
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